

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the Meeting of Addingham Parish Council to be held in **The Old School Room, Hub, Addingham** on **Wednesday 16th July 2025** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chair during the public consultation.



Lucy Steer
Clerk to Addingham Parish Council
10th July 2025

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Register of Interests

To confirm interests disclosed to date by re-elected Members, as held in the Register maintained by the Monitoring Officer, and to note registrations of interests to be disclosed by new Members of the Council

Note: All Members are asked to check requirements set out in the Code of Conduct, and those re-elected are asked to check and confirm with the Monitoring Officer their current Register entry on the website. All Members are required to complete and file a Register entry with the Monitoring Officer within 28 days of taking office.

3) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

4) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

5) Minutes

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meetings held on 18th June 2025 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising, and to consider and decide further action where necessary on the following ongoing matters:

- 1) Neighbourhood Plan –to arrange a date for a review of the adopted Neighbourhood Plan.

6) Consultations, Correspondence and Discussion Forum

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

7) Planning Applications

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

www.bradford.gov.uk/bmdc/the_environment/planning_service)

Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.

25/01845/LBC	Cuckoos Nest Farm Straight Lane Addingham West Yorkshire LS29 9JU	2No. conservation-style roof windows to rear elevation
25/01474/FUL	St Peters Church Church Street Addingham West Yorkshire LS29 0QS	Tarmac path from Church Hall Car Park to link up to existing paths to the Church
25/01799/LBC	28 Main Street Addingham West Yorkshire LS29 0PL	Two storey side extension and associated internal modifications
25/02325/HOU	Single storey side extension with dormer windows, adjusted patio and path minor levels for access	29 Bark Lane Addingham West Yorkshire LS29 0RA
22/03295/MAO	Outline application for residential development of upto 9 dwellings including consideration of access	Land at <u>Parsons Lane/Turner Lane Addingham West</u> Yorkshire
25/02252/FUL	Construction of single storey workshop and office extension.	High House Farm Turner Lane Addingham West Yorkshire LS29 0LJ

8) Member Representation on External Bodies

To appoint a member to serve on Addingham United Charity.

9) Financial monitoring *(statement of bank accounts and monitoring statement circulated to members)*

To receive the bank statements from Barclays Bank and Redwood showing balances held at 30th June 2025.

10) Financial Matters

1. Invoices for payment

(Copy of payments schedule circulated for Members and available on the Council website)

To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

2. Bank Reconciliations for July 2025. *(Copy of bank reconciliation circulated to Members)*

To receive the Bank Reconciliation to end 11th July 2025.

3. Expenditure Proposals

- To approve a scheme of delegation to the Clerk in order that invoices for August and September due for payment before the next meeting on 17th September are paid in accordance with fin reg 5.5.
- To ratify a decision made by the Clerk in consultation with the Chairman to instruct DSI Drainage to undertake a further drain inspection following further work to Sugar Hill Toilet. That expenditure of £120 be approved for this purpose. (Fin Reg 4.5 refers).

11) Grant Applications

To consider a grant application from Addingham Garden Friends of £450. To decide any action as necessary.

12) Property and Maintenance Committee Report

(Copy of draft minutes circulated to Members and available on Council website)

To receive the draft minutes of the Property and Maintenance Committee meeting held on 1st July 2025. To note for information the date of the next meeting.

13) Village Events

To consider VJ80 ((15th August), Remembrance Sunday (9th November) and the Christmas Market and Light Switch on (Saturday 23rd November) and decide any action as necessary.

14) Parsons Lane

To consider the future use of land at Parsons Lane. To decide any action as necessary.

15) Chairman's Remarks and Members' Discussion Forum

To receive the Chairman's and members' reports for information.

16) Dates and venue/arrangements for next Ordinary Council Meeting

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council:
17th September 2025 at 7pm, the Old School Room, Hub, Addingham.