

# ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that the Meeting of Addingham Parish Council to held in **The Old School Room, Hub, Addingham** on **Wednesday 18<sup>th</sup> June 2025** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chair during the public consultation.



**Lucy Steer**  
**Clerk to Addingham Parish Council**  
**12<sup>th</sup> June 2025**

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## AGENDA

### 1) **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

### 2) **Register of Interests**

To confirm interests disclosed to date by re-elected Members, as held in the Register maintained by the Monitoring Officer, and to note registrations of interests to be disclosed by new Members of the Council

*Note: All Members are asked to check requirements set out in the Code of Conduct, and those re-elected are asked to check and confirm with the Monitoring Officer their current Register entry on the website. All Members are required to complete and file a Register entry with the Monitoring Officer within 28 days of taking office.*

### 3) **Disclosures of Interest**

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

*Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.*

### 4) **Public Consultation and Question Time, including Police Matters**

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
  - any matter which is listed for discussion on the Agenda, and
  - any other matter of public interest which is within the responsibilities of the Parish Council, and
  - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

### 5) **Minutes**

*(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)*

To confirm the Minutes of the Meetings held on 21<sup>st</sup> May 2025 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising, and to consider and decide further action where necessary on the following ongoing matters:

- 1) Neighbourhood Plan –to arrange a date for a review of the adopted Neighbourhood Plan.

### 6) **Consultations, Correspondence and Discussion Forum**

*(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)*

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

## 7) **Member Representation on External Bodies**

To (re)appoint a member to serve on other organisations, including, if thought fit, Addingham United Charity.

## 8) **Financial Matters**

### 1. **Invoices for payment**

*(Copy of payments schedule circulated for Members and available on the Council website)*

To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

### 2. **Bank Reconciliations for June 2024. (Copy of bank reconciliation circulated to Members)**

To receive the Bank Reconciliation to end 10<sup>th</sup> June 2025.

## 9) **Finance Committee Report**

*(Copy of draft minutes circulated to Members and available on Council website)*

To receive the draft minutes of the Finance Committee meeting held on 3<sup>rd</sup> June 2025.

## 10) **Property and Maintenance Committee Report**

*(Copy of draft minutes circulated to Members and available on Council website)*

To receive the draft minutes of the Property and Maintenance Committee meeting held on 3<sup>rd</sup> June 2025. To note for information the date of the next meeting.

## 11) **Planning Applications**

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

[www.bradford.gov.uk/bmdc/the\\_environment/planning\\_service](http://www.bradford.gov.uk/bmdc/the_environment/planning_service))

*Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.*

25/01554/HOU	Lumb Beck Laithe Barn Moorside Lane Addingham West Yorkshire.	Single-storey extensions to; and reconfiguring of existing outbuilding. Construction of glazed link extension to connect the outbuilding to the dwellinghouse
25/01519/HOU	High Brocka Bank Cocking Lane Addingham West Yorkshire LS29 0LL	Double storey side extensions
25/01238/HOU	2 St Peters Court Addingham West Yorkshire LS29 0RL	Installation of timber fencing along the boundaries (retrospective)
25/01059/HOU	Sidebeck House 9 Sidebeck Way Addingham West Yorkshire	Front porch
25/01425/FUL	The Street Farm Hart Rhydding Lane Addingham West Yorkshire LS29 0SZ	Sub-division of dwelling to form 2No. three bed dwellings; single storey rear extension; air source heat pump to North elevation; solar PV panels to South roof slope; fenestration alterations; first floor balcony to existing two storey South projection; and first floor extension to north-western projection

## 12) **Policies and Procedures of the Council (copies circulated to members)**

To reconfirm the Reserves Policy

## 13) **Climate Action Addingham working group**

To receive a verbal report from Cllrs of the CAA working group meeting held on 9<sup>th</sup> June, consider any recommendations, and decide on any action as necessary.

## 14) **Village Events**

- To formally confirm use of the Amenity field, Stockinger Lane, as requested by BMDC for the Addingham Gala. To sign the letter for the Bradford Markets Team accordingly.
- To consider Addingham Parish Council purchasing public liability insurance cover for the Gala.

## 15) **Chairman's Remarks and Members' Discussion Forum**

To receive the Chairman's and members' reports for information.

## 16) **Dates and venue/arrangements for next Ordinary Council Meeting**

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council: 16<sup>th</sup> July 2025 at 7pm, the Old School Room, Hub, Addingham.