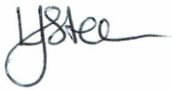


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN to a Meeting of the Property and Maintenance Committee of Addingham Parish Council to be held at **The Old School Room, Addingham on Tuesday 13th May 2025 at 7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Lucy Steer
Clerk to Addingham Parish Council
2nd May 2025

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time

To receive questions and comments on any matter listed on the agenda or on any other matter associated with financial matters.

4) Minutes of Meeting on Tuesday 1st April 2025

(Copy of draft minutes circulated to Members and available on Parish Council website)

To confirm the Minutes of the Meeting held on 1st April 2025 as a true and correct record.

5) Village Lengthsman

To receive the report of the village Lengthsman and decide any actions as necessary.

6) Maintenance issues *(Copy maintenance issues circulated to Members)*****

To receive a list of maintenance issues concerning Parish Council owned or managed property and land. To decide any actions as necessary.

7) Allotments

- a) To consider hiring a skip for Lower Stamp Hill Allotments to assist the tenants and Council with clearing of vacant plots, including dangerous sheds. To decide any action as necessary.
- b) To consider the acquirement of ICB's for use on allotments. Council to provide transportation. To consider any actions as necessary.

8) MUGA

- a) To consider a new quote for replacement to LED lighting to replace the inadequate token box. To decide any action as necessary.

9) Silsden Road Playground

To consider the accessibility to the park and playground. To decide any action as necessary.

10) Civic.ly Software

To consider a quote received for a new software for Councils asset management process and ensure compliance in all aspects of H&S. To decide any action as necessary.

11) Finance

- a) To approve 6 hours of contractor time at the Nature Reserve for 2025/26.
- b) To approve a scheme of delegated authority to the Clerk.

12) Date of Next Meeting

To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee.
Tuesday 3rd June 2025, 7pm, The Old School Room, Hub.