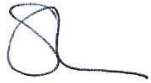


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 21st February 2024** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman during the public consultation.



Sallie Lloyd
Clerk to Addingham Parish Council
15th February 2024

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

4) Minutes

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meetings held on 17th January 2024 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

5) Consultations, Correspondence and Discussion Forum

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

6) Financial Matters

1. Invoices for payment

(Copy of payments schedule circulated for Members and available on the Council website)

To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

2. Expenditure Proposals

- a. To ratify a decision made by the Clerk in consultation with the Chairman to instruct P Layfield to repair two sections of dry stone Wall along Silsden Road. That expenditure of £200 be approved for this purpose. (Fin Reg 4.5 refers)
- b. To ratify a decision made by the Clerk in consultation with the Chairman to instruct Phillip Environmental Ltd to undertake a "demolition and rebuild" asbestos safety survey at the Sugar Hill toilets. That expenditure of £295 plus VAT be approved for this purpose. (Fin Reg 4.5 refers)
- c. To ratify a decision made by the Clerk in consultation with the Chairman to instruct Hopwood electricals to investigate an issue with the heating at the Pavilion and to install a new timeclock to resolve the problem. That expenditure of £135.60 inc VAT be approved for this purpose. (Fin Reg 4.5 refers)
- d. To receive a quote of £240 plus VAT from DSI drainage for a camera survey of the drains at Sugar Hill

and decide any action as necessary.

3. Bank Reconciliations for February 2024. (Copy of bank reconciliation circulated to Members)

To receive the Bank Reconciliation to end 12th February 2024.

7) Hoffman Wood Field Insurance 2024 (copy of quote attached for members)

To receive a quotation for the renewal of the insurance on Hoffman Wood Field for 2024.

8) Public Toilets at Sugar Hill

To consider the shortlisted tenders received as part of the procurement process for the refurbishment of the toilets at Sugar Hill. To decide on any action as necessary, including awarding the contract.

9) Climate Action Addingham

To receive the outline proposals for the annual calendar (2024) of community events from the working group. To consider a budget of £500, delegated to the Clerk for expenditure on hall hire, consumables, and printing and decide any action as necessary.

10) Planning Applications

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

www.bradford.gov.uk/bmdc/the_environment/planning_service)

Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.

23/04602/FUL	Marchup Height, Silsden Road	Demolition of dwelling/stables and construction of two dwellings, with associated parking, construction of new stable block/ barn.
23/04264/FUL	Joyful Deli, Ilkley Road, Addingham	Partial change of use from agricultural unit to farm shop

11) Member Representation on Other Organisations

To note for information the resignation of Cllr Hindle as a Trustee of Addingham United Charity and to consider the appointment of a new nominative trustee. To decide on any action as necessary.

12) Village Events

To consider the annual Christmas market and a request (in principle) from members of the new committee for funding to cover the electrical costs, likely to be £1,300 - £1,500. To decide on any action as necessary.

13) Highways (Copy of plans circulated to Members)

- To receive plans and costings from BMDC for the installation of three gateway treatments within the village identified as critical areas to reduce speeding vehicles. To decide on any action as necessary.
- To consider submitting a request to highways to increase the 20mph zone on Main Street from the Co-op to the junction with Church Street. To decide on any action as necessary.
- To consider if the implementation of the gateway treatment on Main Street should be delayed pending any change to the start location of the 20mph zone.
- To receive costings from BMDC for the installation of a WIG WAG lighting sign on Sugar Hill, Main Street. To decide on any action as necessary.
- To receive costings from BMDC for the installation of a SID along Bolton Road close to North Ives and Wharfeside to highlight speeds to motorists travelling south towards the village.

14) Football Field at Stockinger Lane

To receive two quotes from local contractors to dig out and replace the French drain at the Stockinger Lane amenity field. To decide on any action as necessary.

15) Restoration work on Addingham Map (copy of correspondence attached for members)

To receive notification of accidental water damage to a map, while in the care of Bradford Conservation Team. To decide on any action as necessary.

16) Clerk recruitment

To appoint an interview panel of 2 members and 3 reserves, who can undertake shortlisting and interviews for the position of Clerk and RFO. To decide on any action as necessary.

17) Chairman's Remarks and Members' Discussion Forum

To receive the Chairman's and members' reports for information.

18) Dates and venue/arrangements for next Ordinary Council Meeting

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council:
20th March 2024 at 7pm, Memorial Hall, Addingham.