


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 17th January 2024** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman during the public consultation.



Sallie Lloyd
Clerk to Addingham Parish Council
11th January 2024

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

4) Minutes

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meetings held on 13th December 2023 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

5) Consultations, Correspondence and Discussion Forum

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

Including:

- The consultation from BMDC regarding the changes to Ward Boundaries.
- The closure of the Golden Butts Road Recycling Centre in Ilkley.

6) Financial Matters

1. Invoices for payment

(Copy of payments schedule circulated for Members and available on the Council website)

- a. To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.
- b. To ratify payments made by the Clerk during January made in accordance with financial regulation 5.5

| Payee | Amount including VAT | VAT reclaimable |
|-----------|----------------------|-----------------|
| WillPower | £1443.48 | £240.58 |

2. Expenditure Proposals

- a. To consider a grant application from Olicana Cantores. To decide on any action as necessary.
- b. To consider a grant application from Addingham Heritage Group. To decide on any action as necessary.

3. **Bank Reconciliations for January 2024.** *(Copy of bank reconciliation circulated to Members)*
To receive the Bank Reconciliation to end 8th January 2024.
4. **Monitoring Statement to 31 December 2023.** *(Copy of monitoring statement circulated to Members)*
To receive the monitoring statement to 31st December 2023.
- 7) **Property and Maintenance Committee Report**
(Copy of draft minutes circulated to Members and available on Council website) To receive the draft minutes of the Property and Maintenance Committee meeting held on 9th January 2024. To note for information the date of the next meeting, consider any recommendations, and decide on any action as necessary.
- 8) **Hoffman Wood Field Insurance 2024** *(copy of quote attached for members)*
To receive a quotation for the renewal of the insurance on Hoffman Wood Field for 2024.
- 9) **Public Toilets at Sugar Hill**
To consider the tenders received as part of the procurement process for the refurbishment of the toilets at Sugar Hill. To decide on any action as necessary.
- 10) **Chairman's Remarks and Members' Discussion Forum**
To receive the Chairman's and members' reports for information.
- 11) **Dates and venue/arrangements for next Ordinary Council Meeting**
To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council:
21st February 2024 at 7pm, Memorial Hall, Addingham.