

ADDINGHAM PARISH COUNCIL
MINUTES OF A MEETING OF THE PROPERTY AND MAINTENANCE COMMITTEE
HELD AT THE OLD SCHOOL, ADDINGHAM ON Tuesday 7th November 2023 AT 7.00PM

Present

Cllrs: Hindle, Smith and Tennant

Absent

Cllr Flesher, Cllr Coates, Cllr Brady and Cllr Wilcox

In Attendance

Parish Clerk – S Lloyd
Village Lengthsman

77/23 Apologies for Absence

Apologies were received from Cllrs Brady and Flesher. Reasons for absence were approved.

78/23 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted:

Cllr Tennant – Agenda item 8 (Allotments) – Connected persons interest, spouse is a plot holder. Dispensation granted.

79/23 Public Consultation and Question Time

There were no members of the public present at the meeting.

80/23 Minutes

Resolved: That the Minutes of the meeting held on 10th October 2023, having been taken as read, be approved, and signed as a true and correct record by the Chairman.

81/23 Village Lengthsman

The report of the Lengthsman was received and noted.

Resolved: That the Clerk and Lengthsman undertake an inventory of all sundry hand tools and equipment belonging to the Council.

82/23 Maintenance issues

The ongoing maintenance log was reviewed, together with verbal updates from the Clerk and Lengthsman.

Resolved(1): That the Clerk be authorised to purchase a repair kit suitable for a small hole on the MUGA surface. That a volunteer Councillor applies the product to repair the surface. That funds be approved for this purpose from the budget delegated to this committee.

Resolved(2): That the Clerk authorised to purchase a Stihl leaf blower and rechargeable battery pack. It was further resolved that the Clerk be authorised to purchase a small number of hand tools, stiff brushes, snow shovels and litter hoops. That funds of £500 be approved for this purpose from the budget delegated to this committee.

83/23 Addingham Stones

An estimate to clean and refresh three village stones was received and noted. After discussion it was

Resolved: That volunteer Councillors clean and paint the lettering. That expenditure on appropriate cleaning products and paint be approved for this purpose from the budget delegated to this committee.

84/23 Allotments

Reports of recent thefts and nuisance behavior were received and noted. Plot holders are to be encouraged to make reports to the Police.

Cllr Hindle provided a verbal report of the condition of the rabbit fencing at the Lower Stamp Hill Site.

Resolved: That the Clerk make necessary arrangements for a contractor to replace the rotten posts at the entrance to Lower Stamp Hill and remove a section of fence that is no longer required. That funds be approved for this purpose from the budget delegated to this committee.

85/23 Pavilion

The Aquatrast Risk Assessment (Legionella) report was received and noted.

Resolved: That members of committee meet on site to review the report findings.

86/23 Old School Hub

The Aquatrust Risk Assessment (Legionella) report was received and noted.

Resolved: That the Clerk establishes a written protocol for managing the risk of Legionella in the Hub. That the protocol includes the appointment of a named statutory duty holder, a responsible person. It was further resolved that the Clerk undertakes Legionella Awareness Training.

87/23 Date of Next Meeting

The next meeting of the Committee to be held on 5th December at 7pm, at the Old School Hub.

Meeting closed at 20.35pm

Chairman