


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 15th November 2023** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman during the public consultation.



Sallie Lloyd

Clerk to Addingham Parish Council

9th November 2023

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

4) Minutes

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meetings held on 18th October 2023 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

5) Consultations, Correspondence and Discussion Forum

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

- To consider a request from residents living on Church Street and Croft House Fold for support with a TRO application for parking restrictions along Church Street at the entrance to Croft House Fold. Highways officers have agreed to include this scheme on the list for 2024/5.
- To receive the notes and member reports from recent attendance at the Clean Rivers forum.

6) Financial Matters

1. Invoices for payment

(Copy of payments schedule circulated for Members and available on the Council website)

- a. To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

2. Expenditure Proposals

- a. To ratify a decision made by the Clerk in consultation with the Chairman to instruct Hopwood Electrical Contractors to service the external lighting at the Pavilion following an attempted break in. That expenditure be approved for this purpose. (Fin Reg 4.5 refers)
- b. To ratify a decision made by the Clerk in consultation with the Chairman to instruct Hopwood Electrical contractors to check the electrics at the Pavilion following reports of a power failure. That expenditure be approved for this purpose. (Fin Reg 4.5 refers)

3. Bank Reconciliations for November 2023. (Copy of bank reconciliation circulated to Members)
To receive the Bank Reconciliation to end 13th November 2023.

7) Football Field at Stockinger Lane

To receive an indicative price for the work necessary to replace the French drain to the west of the field and to consider the implication of this expenditure to prepare for the setting of the Budget and Precept 2024/25 at the next Council meeting.

8) Finance Committee - Recommendations for Budget and Precept 2024/25

(Copies of Monitoring Statement, draft Budget Statement and Action Plan with CIP, draft minutes and draft Grants policy attached for members)

To receive the draft minutes of the Finance Committee meeting held on 31st October 2023.

- a) To receive a draft of the Budget Statement, together with the draft Action Plan & Capital Investment Programme 2024-27 and the Monitoring Statement to 30 September 2023, and decide any action, as required, in order to prepare for the setting of the Budget and Precept 2024/25 at the next Council meeting.
- b) To receive a recommendation from the committee to adopt the Grants policy.

9) Property and Maintenance Committee Report

(Copy of draft minutes circulated to Members and available on Council website) To receive the draft minutes of the Property and Maintenance Committee meeting held on 7th November 2023. To note for information the date of the next meeting, consider any recommendations, and decide on any action as necessary.

10) Planning Applications

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

www.bradford.gov.uk/bmdc/the_environment/planning_service)

Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.

23/03787/PNH	14 Moor Park Drive	Construction of a single storey rear extension
23/03831/ADV	Coop Food store, Main street	Changes to signage
23/04001/LBC	Overgate Croft, Cocking Lane	Alterations to remodel the interior of Overgate Croft and external alterations to an existing door, roof and sunroom fenestration.

11) Village Events

- a) To receive an update from the Clerk regarding Christmas Light switch on and Christmas Market and decide any action as necessary.
- b) To consider the purchase of outdoor lights(solar power or battery) for trees in the Main street Car park and War Memorial gardens and decide any action as necessary.

12) Traffic (Copy of plans circulated to Members)

- a) To receive plans and costings from BMDC for the installation of three gateway treatments within the village identified as critical areas to reduce speeding vehicles. To decide on any action as necessary.
- b) To receive costings from BMDC for the installation of a WIG WAG lighting sign on Sugar Hill, Main Street. To decide on any action as necessary.

13) Chairman's Remarks and Members' Discussion Forum

To receive the Chairman's and members' reports for information.

14) Dates and venue/arrangements for next Ordinary Council Meeting

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council:
13th December 2023 at 7pm, Memorial Hall, Addingham.

15) Exclusion of Press and Public

Pursuant to Public Bodies (Admission to Meetings) Act 1960, to consider the exclusion of the press and public from the meeting for the duration of item 16 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ENSURING THAT NO REPORTING TAKES PLACE DURING PRIVATE SESSION *If the proceedings of the Council are being recorded or filmed, the Chairman will ensure that any such reporting is stopped for the duration of the following item. Where appropriate, checks will be made to ensure that any recording or filming equipment is switched off and, where possible, removed from the meeting room.*

16) Staffing and Contractor matters

To receive for information the revised NALC pay scales for 2023/24 following the outcome of the pay negotiations between the NJC and trade union organisations. To note that the Clerk and administrator have had salary adjustments implemented and backdated accordingly.