

ADDINGHAM PARISH COUNCIL
MINUTES OF A MEETING OF THE FINANCE COMMITTEE
HELD AT THE OLD SCHOOL, ADDINGHAM ON TUESDAY 31st October 2023 AT 7.30PM

Present

Cllrs: Sutcliffe, Wilcox, Walsh and Tennant

Absent

Cllrs Coates

In Attendance

Parish Clerk – S Lloyd

28/23 Apologies for Absence

Received from Cllr Coates; reasons for absence approved.

29/23 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

30/23 Public Consultation and Question Time

There were no members of the press or public present at the meeting.

31/23 Minutes of the Meeting held on 10th October 2023

Resolved: That the Minutes of the meeting held on 10th October 2023, having been taken as read, be approved and signed as a true and correct record by the Chairman.

32/23 Staffing Matters

The committee noted the satisfactory performance review of the Hub administrator.

It was also noted that the Chairman of the Finance and Staffing Committee has completed the satisfactory performance review of the Clerk.

33/23 Capital Program (Action Plan) 2024-27

The draft Action Plan 2024-27, highlighting levels of expenditure potentially required for service provision in 2024-25, was discussed. It was noted that potential expenditure estimates, as proposed for planned actions, had been used to inform the discussion draft of the Budget Statement 2024-25 to be considered under Agenda item 7.

Resolved to recommend: That the draft Action Plan and CIP 2024-27 be approved by Council.

34/23 Draft Budget and Precept 2024/25

The draft Budget Statement, together with the Action Plan and Capital Investment Programme 2024-27 were considered.

The Council discussed the MUGA surface condition and the anticipated costs of a replacement in the next 2 years. Since agreeing to take over the amenity asset from the Civic Society in April 2017, the costs of materials and labour for playground projects has risen sharply. The Parish Council now needs to plan for this expenditure and carefully manage the public expectations regarding the necessary rise in the precept to complete this work.

Resolved to recommend: That Budget Statement 2024/25 be approved by Council.

35/23 Policies of the Council

A draft Grants policy was considered. Cllr Sutcliffe suggested some minor modifications to the Grants policy, which were incorporated by the Clerk.

Resolved to recommend: That the Grants policy be adopted by Council

36/23 Date of Next Meeting

The next Meeting of the Committee will be held on a date to be confirmed.

37/23 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next items on the agenda (minute 37/23 below) on the grounds that they are confidential.

38/23 Review of salaries and contractor costs

The schedule of salaries and contractor costs was presented and discussed.

Resolved to Recommend: That the Committee's proposals regarding salary arrangements in 2024/25 be approved by Council.

Meeting closed at 8.00pm. _____
Chairman