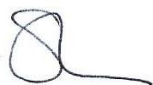


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN to a Meeting of the Finance Committee of Addingham Parish Council to be held in the **Old School Room, Addingham** on **Tuesday 10th October 2023** at **6.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Sallie Lloyd
Clerk to Addingham Parish Council
5th October 2023

AGENDA

1. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

2. **Disclosures of Interest**

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3. **Public Consultation and Question Time**

To receive questions and comments on any matter listed on the agenda or on any other matter associated with financial matters.

4. **Minutes of Meeting on 13th June 2023**

(Copy of draft minutes circulated to members and available on Council website)

To confirm the minutes of the meeting held on 13th June 2023 as a true and correct record.

5. **Staffing Matters**

- a) To agree a date for the annual review of the Hub Administrator
- b) To receive a verbal update from the Clerk on the progress of the annual salary negotiations, due to be paid to staff with effect from April 2023.

6. **Capital Program (Action Plan) 2023/26**

To receive the draft Action Plan 2023/26, incorporating a proposed list of capital projects for the 3-year period, review implications for budgetary expenditure 2024/25, and make recommendations to Council as appropriate.

7. **Review of regular payments (excluding salaries and contractor)**

(List of payments made regularly and by Direct Debit and Standing Order attached for members)

To review regular payments to inform the initial stages of the Budget process 2024/25, and make recommendations to Council, as appropriate.

8. **Draft Budget and Precept 2024/25**

(Copy of Monitoring Statement and discussion draft of Budget Statement attached for members)

To receive an initial discussion draft of the Budget Statement 2024/25 and the Monitoring Statement to 30 September 2023, and decide any action, as required, in order to prepare for the setting of the Budget and Precept 2024/25 at the December Council meeting.

9. **Date of Next Meeting**

To confirm the date, time and venue of the next Finance Committee meeting of Addingham Parish Council.