

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE

HELD AT THE OLD SCHOOL, ADDINGHAM ON TUESDAY 10th October 2023 AT 6.00PM

Present

Cllrs: Sutcliffe, Wilcox and Coates

Absent

Cllrs Walsh and Tennant

In Attendance

Parish Clerk – S Lloyd

18/23 Election of Chairman of the meeting

Resolved: (Proposed by Cllr Wilcox ; seconded by Cllr Coates) That Cllr Sutcliffe be and he is hereby elected as Chairman of the meeting.

Cllr Sutcliffe took the chair

19/23 Apologies for Absence

Received from Cllr Walsh and Cllr Tennant; reasons for absence approved.

20/23 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

21/23 Public Consultation and Question Time

There were no members of the press or public present at the meeting.

22/23 Minutes of the Meeting held on 13th June 2023

Resolved: That the Minutes of the meeting held on 13th June 2023, having been taken as read, be approved and signed as a true and correct record by the Chairman.

23/23 Staffing Matters

The Clerk provided a verbal update to the committee of the progress of the NJC pay negotiation for 2023/24. These are currently still unconfirmed. The pay award will be backdated for staff to April 2023.

Resolved: The Clerk will make arrangements with the Hub Administrator to complete an annual review before the next meeting.

24/23 Capital Program (Action Plan) 2024-27

The draft Action Plan 2024-27, highlighting levels of expenditure potentially required for service provision in 2024-25, was discussed. It was noted that potential expenditure estimates, as proposed for planned actions, had been used to inform the discussion draft of the Budget Statement 2024-25 to be considered under Agenda item 8.

Resolved: That the Clerk incorporates the suggested changes to the draft Action Plan and CIP 2024-27 and presents a revised version to the finance committee at its next meeting.

25/23 Review of regular payments

A schedule of regular payments made by the Council on an annual basis, and by Standing Order and Direct Debit (excluding salaries) was reviewed and updated. It was noted that the list of ongoing payments would be used in preparing the draft Budget for revenue expenditure in 2024/25

Resolved to recommend: That the schedule of regular payments for 2024/25 be approved by Council.

26/23 Draft Budget and Precept 2024/25

The draft Budget Statement, together with the Action Plan and Capital Investment Programme 2024-27 were considered.

The Council discussed the MUGA surface condition and the anticipated costs of a replacement in the next 2 years. Since agreeing to take over the amenity asset from the Civic Society in April 2017, the costs of materials and labour for playground projects has risen sharply. The Parish Council now needs to plan for this expenditure and carefully manage the public expectations regarding the necessary rise in the precept to complete this work.

Resolved: That the Clerk incorporates the suggested changes to the draft Budget Statement 2024/25 and presents a revised version to the finance committee at its next meeting.

27/23 Date of Next Meeting

The next Meeting of the Committee will Tuesday 31st October 2023 at 7.30pm

Meeting closed at 6.50pm. _____
Chairman