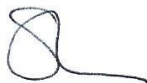


# ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 19<sup>th</sup> July 2023** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman during the public consultation.



**Sallie Lloyd**  
**Clerk to Addingham Parish Council**  
**13<sup>th</sup> July 2023**

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## AGENDA

### 1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

### 2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

*Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.*

### 3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
  - any matter which is listed for discussion on the Agenda, and
  - any other matter of public interest which is within the responsibilities of the Parish Council, and
  - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

### 4) Minutes

*(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)*

To confirm the Minutes of the Meetings held on 21<sup>st</sup> June 2023 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

### 5) Consultations, Correspondence and Discussion Forum

*(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)*

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

- To consider the consultation from the Electoral Commission regarding Ward Boundaries and decide any action as necessary.
- To note for information an invitation to all members from the Clarke-Foley Addingham trustees to their next meeting on 28<sup>th</sup> September at 4pm in Memorial Hall. Distribution of vouchers will take place on 14<sup>th</sup> November 2023.
- To note for information the date of the village meeting to discuss the Post Office Closure on 25<sup>th</sup> July at 7pm in the Hub.

### 6) Financial Matters

#### 1. Invoices for payment

*(Copy of payments schedule circulated for Members and available on the Council website)*

To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

#### 2. Expenditure Proposals

- a. To ratify a decision made by the Clerk in consultation with the Chairman to instruct a plumber to make necessary repairs to the pipework found to be leaking, including the replacement of the stop tap. That

- expenditure of £375 be approved for this purpose. (Fin Reg 4.5 refers)
- b. To ratify a decision made by the Clerk in consultation with the Chairman to instruct a tradesman to make necessary repairs to the chamber and manhole surrounding the pipework found to be leaking. That expenditure of £203 be approved for this purpose. (Fin Reg 4.5 refers).
- c. To ratify a decision made by the Clerk in consultation with the Chairman to purchase a battery and pads for the defibrillator at Small Banks. That expenditure of £396.72 (incl VAT) be approved for this purpose. (Fin Reg 4.5 refers)
- d. To consider a request from Burley Parish Council to contribute up to £691.20 toward the Duke of Edinburgh scheme running costs. Scheme was taken over by Burley Parish Council from Bradford in 2018 to avoid losing the local provision. 10 young people from Addingham are currently registered.
- e. To approve a scheme of delegation to the Clerk in order that invoices for August and September due for payment before the next meeting on 20<sup>th</sup> September are paid in accordance with fin reg 5.5.

### 3. Bank Reconciliations for July 2023. *(Copy of bank reconciliation circulated to Members)*

To receive the Bank Reconciliation to end 10<sup>th</sup> July 2023.

### 4. Monitoring Statement to 30 June 2023. *(Copy of monitoring statement circulated to Members)*

To receive the monitoring statement to 30<sup>th</sup> June 2023.

### 7) Property and Maintenance Committee Report

*(Copy of draft minutes circulated to Members and available on Council website)* To receive the draft minutes of the Property and Maintenance Committee meeting held on 10<sup>th</sup> July. To note for information the date of the next meeting, consider any recommendations, and decide any action as necessary including

**Recommendation:** That the Clerk places an order for 6 Lowther benches from Glasdon to replace benches at the following locations: Hen Pen Gardens (gazebo bench), five benches at the Bowling Club (Never lost from here bench, Bend it like Beckham, Sod the garden; I'm bowling, That's it. Lets ave thi off and Critics bench). That expenditure of £3791 be approved for this purpose.

### 8) Finance Committee Recommendation

*(Copy of draft minutes circulated to Members and available on Council website)*

**Recommendation:** That Council opens a savings account with Redwood Bank and deposits £75,000 in a 95 day high interest account. That if thought fit, to appoint signatories for the account and instruct the Clerk to complete the application.

### 9) Climate Action Addingham

*(Copy of draft minutes circulated to Members and available on Council website)*

To receive the draft minutes of the CAA meeting held on 26<sup>th</sup> June. To consider any recommendations including the objectives of the working group. To decide on any action as necessary.

### 10) Pavilion Alterations

To consider a scheme of work to improve storage at the Pavilion. To divide the existing internal store room and create a new opening with double doors, suitable for village assets such as marquees. That if thought fit, £2898 be approved for this purpose and funds vired from the unused election budget to meet the cost.

### 11) Planning Applications

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

[www.bradford.gov.uk/bmdc/the\\_environment/planning\\_service](http://www.bradford.gov.uk/bmdc/the_environment/planning_service))

*Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.*

23/01998/HOU	58 Moor Lane	Two storey side and single storey rear extension
23/02292/HOU	The Heathers, Copy Road	Installation of Solar Panels
23/02307/HOU	1 Kitty Fold	Installation of Solar Panels
23/02146/VOC	Craven Heifer	Amendment to planning permission 22/05117/FUL
23/02438/HOU	4 West Croft	Internal re-working

### 12) Village events

To consider Remembrance Sunday (12<sup>th</sup> November) and the Christmas Market and Light Switch on (provisionally Saturday 25<sup>th</sup> November) decide any action as necessary.

**13) Village Newsletter**

To receive a progress report from the Clerk, consider printing costs of £2242, and decide any action as necessary including contribution of articles from members.

**14) Chairman's Remarks and Members' Discussion Forum**

To receive the Chairman's and members' reports for information.

**15) Dates and venue/arrangements for next Ordinary Council Meeting**

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council:  
20th September 2023 at 7pm, Memorial Hall, Addingham.