

ADDINGHAM PARISH COUNCIL
MINUTES OF A MEETING OF THE PROPERTY AND MAINTENANCE COMMITTEE
HELD AT THE OLD SCHOOL, ADDINGHAM ON TUESDAY 13th JUNE 2023 AT 7.00PM

Present

Cllrs: Hindle, Tennant, Smith and Wilcox

Absent

Cllrs Coates, Brady and Flesher

In Attendance

Parish Clerk – S Lloyd

Public – 3

Village Lengthsman

22/23 Election of Chairman

Resolved: (Proposed by Cllr Wilcox; seconded by Cllr Smith) That Cllr Tennant be and he is hereby elected as Chairman of the Committee with immediate effect to serve until the date of the next annual meeting. The Chairman's Declaration of Acceptance of Office was signed and received.

23/23 Election of Vice Chairman

Resolved: (Proposed by Cllr Tennant; seconded by Cllr Wilcox) That Cllr Hindle be and he is hereby elected as Vice Chairman of the Committee with immediate effect to serve until the date of the next annual meeting

24/23 Apologies for Absence

Apologies were received from Cllrs Coates and Brady: Reasons for absence consented.

25/23 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted:

Cllr Tennant – Agenda items 9 (Maintenance Issues) and 13 (allotments) – Spouse is a plot holder. Dispensation held

26/23 Public Consultation and Question Time

There were no questions from the public.

27/23 Minutes

Resolved: That the Minutes of the meeting held on 6th February 2023, having been taken as read, be approved and signed as a true and correct record by the Chairman.

28/23 Committee Terms of Reference

The TOR as copied to members from time to time, and available on the website, were reviewed and noted.

29/23 Village Lengthsman

The report of the Lengthsman was received and noted. Various issues were raised regarding grass cutting and street surfacing by BMDC. The clerk was asked to raise these issues with correct departments.

30/23 Maintenance issues

The ongoing maintenance log was reviewed. After discussion it was

Resolved(1): That the Clerk be authorised to make arrangements to reimburse Mr Schofield from Addingham Garden Friends for materials purchased to re-paint the bollards on Church Street. That £71.67 be approved for this purpose from the budget delegated to this committee.

Resolved(2): That the Clerk be instructed to write to Bradford Council requesting under the FOI Act a copy of the recent playground safety inspection for Silsden Road play area. That an urgent request is made to make adequate repairs to the degraded, unsafe surface.

31/23 Grass Cutting

Members reviewed feedback received from residents regarding the grass cutting in the village. After discussion it was

Resolved: That the clerk be instructed to write to Bradford Council requesting a site meeting to discuss issues.

32/23 MUGA

The Clerks report to council regarding the MUGA was received and noted.

33/23 Nature Reserve

Paths and signage at the Nature Reserve were considered. After discussion it was

Resolved: That Cllrs Smith, Hindle and Tennant meet onsite and consider the requirements for a short length of fence with signage to discourage visitors from walking across the areas that are re-wilding.

That a programme of works be drawn up and that the Clerk, in consultation with the Chairman, be authorised to incur expenditure as and when required in line with the programme. That funds be approved for this purpose from the budget delegated to this committee.

34/23 Allotments

Resolved(1): That the committee members meet on site (Newtown) to consider a proposal for improving the entrance to make it more accessible to plot holders and visitors who have mobility difficulties or are wheelchair users. Date to be confirmed.

Resolved(2): That the allotment administrator be instructed to contact all plot holders via email with detailed watering advice from the National Allotment Association. This communication will invite plot holders to reply to the Parish Council detailing what provision individuals already have for water collection and what they would like support with.

Resolved(3): The Clerk was asked to research cost implications of a communal water collection point.

Resolved(4): That the committee members meet on site (Stamp Hill & Lower Stamp Hill) to consider a proposal for the creation of an adjoining path between the sites.

The proposal to purchase and install noticeboards at each allotment site was not carried.

The date of the AA&GA summer show was received and noted.

35/23 Sugar Hill Toilet Renovation

A verbal report from the Clerk was received and noted.

36/23 Date of Next Meeting

The next meeting of the Committee to be held on Tuesday 11th July at 7pm, at the Old School Hub.

Meeting closed at 20.35pm

Chairman