

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Property and Maintenance Committee of Addingham Parish Council will be held at **The Old School Hub, Addingham on Tuesday 13th June 2023 at 7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Sallie Lloyd
Clerk to Addingham Parish Council
7th June 2023

AGENDA

1) **Appointment of Chairman**

To elect the Chairman to serve until the date of the next Annual Meeting of the Council, and to receive the Chairman's signed Declaration of Acceptance of Office.

2) **Appointment of Vice Chairman**

To elect the Vice Chairman to serve until the date of the next Annual Meeting of the Council.

3) **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

4) **Disclosures of Interest**

(With reference to Members Code of Conduct)

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (whether already registered or not, and including the nature of any such interests), which may be relevant to matters to be considered at the meeting.

Note: Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with disclosable pecuniary interests as defined in Appendix A of the Code (financial interests) must withdraw from the meeting during the discussion of the item in which they have an interest, unless a dispensation has been granted. Members may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

5) **Public Consultation and Question Time**

To receive questions and comments on any matter listed on the agenda or on any other matter associated with property matters and related issues.

6) **Minutes of Meeting on 6th February 2023**

(Copy of draft minutes circulated to Members and available on Parish Council website)

To confirm the Minutes of the Meeting held on 6th February 2023 as a true and correct record.

7) **Committee Terms of Reference** *(circulated to Members and available on Council website).*

To confirm the revised TORS as approved by full council on 17th May 2023 (min ref 87/23 refers)

8) **Village Lengthsman**

To receive the report of the village Lengthsman, if present, and decide any action as necessary

9) **Maintenance issues** *(Copy maintenance issues circulated to Members and available on Parish Council website)*

To receive a list of maintenance issues concerning Parish Council owned or managed property and land. To decide on any action as necessary.

- a) To receive a request from the Addingham Garden friends to reimburse them for materials used to repaint the bollards on Church Street in time for the Coronation. Volunteers undertook the work and materials cost £70.
- b) To receive any feedback from BMDC form the Clerks recent letter of complaint regarding the play area at Silsden Road.
- c) To receive an update on the recent water leak at Sugar Hill.

10) **Grass Cutting**

To receive feedback from residents and members relating to the grass cutting standards provided to the village by BMDC. To decide any action as necessary.

11) **MUGA**

To receive initial summary of resurfacing costs prepared by the Clerk following her request for 3 “desk top” quotes from playground providers. To decide on next steps as necessary

12) Nature Reserve

To consider the short term protection of the Nature Reserve site. To consider potential signage to discourage cycling altogether and to deter walkers from routes close to the new fence, which are rewilding. To decide on any action as necessary.

13) Allotments

- a) To consider a request for suitable adjustments to the Newtown entrance to allow access for mobility impaired plot holders.
- b) To consider a request from plot holders for the provision by Council of mains water supply at Silsden Road, Stamp Hill and Lower stamp Hill sites.
- c) To consider the purchase and installation of 4 freestanding noticeboards (one for each site), to share information with plot holders.
- d) To receive a request from Stamp Hill plot holders to create a path between the car park at LSH and the SH site, for ease of access.
- e) To receive the date for the AA&GA annual show on 12th August.

14) Sugar Hill Toilet renovation

To receive a verbal report from the Clerk on progress made with the project.

15) Date of Next Meeting

To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee.