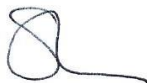


# ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 19<sup>th</sup> April 2023** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman during the public consultation.



**Sallie Lloyd**  
**Clerk to Addingham Parish Council**  
**13<sup>th</sup> April 2023**

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## AGENDA

### 1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

### 2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

*Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.*

### 3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
  - any matter which is listed for discussion on the Agenda, and
  - any other matter of public interest which is within the responsibilities of the Parish Council, and
  - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

### 4) Minutes

*(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)*

To confirm the Minutes of the Meetings held on 15<sup>th</sup> March 2023 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

### 5) Consultations, Correspondence and Discussion Forum

*(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)*

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

- a) Request from resident for Parish Council to support Big Meadow Drive Estate achieving 20 mph zone status.

### 6) Financial Matters

#### 1. Invoices for payment

*(Copy of payments schedule to follow for Members and available on the Council website)*

To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

#### 2. Expenditure Proposals

- a. To ratify a decision made by the Clerk in consultation with the Chairman to order and pay for replacement batteries for the Defibrillators at Ducklings and the Pavilion. That £693.60 be approved for this purpose. (Fin Reg 4.5 & 5.5 refers).
- b. To ratify a decision made by the Clerk in consultation with the Chairman to order stone for the footpath at the Nature Reserve. (Fin Reg 4.5 & 5.5 refers).
- c. To receive a request from the Clerk to purchase a virtual landline to replace the current arrangement with Vodafone. *(Copy of report circulated to Members)*

- d. To consider a request from AA&GA to provide a prize for "Best Allotment" at the Summer show. To decide any action as necessary.

### **3. Bank Reconciliations for April 2023. (Copy of bank reconciliation circulated to Members)**

To receive the Bank Reconciliation to end 6<sup>th</sup> April 2023.

### **4. Barclays Bank Mandate**

To sign paperwork necessary to remove outgoing Councillors as authorised signatories from the Council bank accounts.

## **7) Planning Applications**

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

[www.bradford.gov.uk/bmdc/the\\_environment/planning\\_service](http://www.bradford.gov.uk/bmdc/the_environment/planning_service))

*Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.*

<b>23/00944/HOU</b>	15 St Paul's Rise	Single storey rear extension; side dormer window,
	re-clad existing dormer and re-roof house	
<b>23/01001/HOU</b>	12 Sycamore Drive	Construction of side extension
<b>23/00858/FUL</b>	High House Farm	construction of a one and two storey extension
<b>23/00028/APPHOU</b>	Over Gate Croft Cottage	Appeal
<b>23/01079/HOU</b>	35 School Lane	Convert a garage to a boot room and some internal
	remodeling	
<b>23/01070/HOU</b>	3 St Ian's Croft	Construction of a side extension
<b>23/00984/FUL2</b>	Swallow House, Cocking Lane	Construction of an agricultural building

## **8) Village Post Office**

To consider holding an informal meeting with the sub-post master at the Village Post Office to gather information before a working group is proposed at the next meeting. To appoint Councillors and agree a date.

## **9) Coronation Celebrations**

To receive an update from the community working group, if available, on progress made with the planning of events to celebrate the coronation of King Charles III.

- a. To appoint a member to co-ordinate volunteers who are necessary as marshals on the roads internal to the closure. To conduct briefing at the Hub on Sunday 7<sup>th</sup> May and remain in command until the traffic management company has reopened all roads and left the event.
- b. To appoint members to visit the school and present Coronation coins to the children.
- c. To agree the price for the Coronation Coasters.
- d. To receive the quote from Chris Swales, if available, for the top stone at the planting site of the King Charles III trees.
- e. To receive an expenditure proposal from Cllr Hindle for the planting of a Thorne hedgerow and spring bulbs at the site of the King Charles III trees.
- f. To note for information that Bradford City of Culture team will work with the Parish Council and working group to create a royal version of the ducks on the road outside Mount Hermon.

## **10) Climate Action Addingham**

*(Copy of draft minutes circulated to Members and available on Council website)* To receive the draft minutes of the CAA working group meeting held on 21<sup>st</sup> March.

## **11) Heritage Archive Project**

To receive an update from Cllr Wilcox and Cllr Naylor on the progress made to date and to decide any action as necessary.

## **12) Nature Reserve**

To note for information the correspondence received regarding the recent fencing works at the Stamp Hill Allotments and the current condition of the footpath through the Nature Reserve. To consider proposals to plant approx. 50m of native hedgerow and decide any action as necessary.

**13) War Memorial Project**

To note for information the correspondence received regarding the recent walling works at the War Memorial area and the current condition of the footpath access to the Pentanque Court and park. To consider proposals to install a gate at the Main Street entrance and extend the pathway by either adding to the stone chippings or by planting grass seed in turf reinforcement mesh. To decide any action as necessary.

**14) Pavilion**

To receive an update from the Clerk and Chairman about the installation of the storage shed at the Pavilion to support the community groups that need it. To decide any action as necessary.

**15) Sugar Hill Toilets(Copy of report circulated to Members together with energy quote)**

- a. To receive the scope of works document and if thought fit, to authorise the Clerk to create a procurement document (invitation to tender) for final approval at the next meeting.
- b. To receive quotes for the energy supply options at the toilet building. That Council delegates authority to the Clerk to accept the best available 3-year fixed rate deal immediately following this Council meeting. To decide any action as necessary.

**16) Chairman's Remarks and Members' Discussion Forum**

To receive the Chairman's and members' reports for information.

- a. To receive the initial logo ideas, from Cllr Tennant, incorporating the Vavasour crest. To decide on any action as necessary.
- b. To receive feedback from Cllr Naylor from the Local Council Liaison Group meeting, held remotely on 28<sup>th</sup> February. To consider the appointment of Cllr Naylor to represent Addingham Parish Council at the planning protocol revisions meetings. To decide on any action as necessary.

**17) Dates and venue/arrangements for next Ordinary Council Meeting**

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council

Annual meeting of the Parish Council – 17<sup>th</sup> May 2023 at 7pm, Memorial Hall, Addingham.

Date for Annual Parish Meeting – 17<sup>th</sup> May 2023 at 6.15pm, Memorial Hall, Addingham

**18) Exclusion of Press and Public**

Pursuant to Public Bodies (Admission to Meetings) Act 1960, to consider the exclusion of the press and public from the meeting for the duration of item 19 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ENSURING THAT NO REPORTING TAKES PLACE DURING PRIVATE SESSION *If the proceedings of the Council are being recorded or filmed, the Chairman will ensure that any such reporting is stopped for the duration of the following item. Where appropriate, checks will be made to ensure that any recording or filming equipment is switched off and, where possible, removed from the meeting room.*

**19) Land at Parsons Lane(Copy of correspondence circulated to Members)**

To consider the recent correspondence from BMDC and to decide on any action as necessary.