

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE MEMORIAL HALL ON Wednesday 19th April 2023 AT 7:00PM

Present

Cllrs: T Brady, Hindle, Flesher, Tennant, Sutcliffe, D Brady, Coates, Smith and Jerome

Absent

Cllr Naylor and Cllr Wilcox

In Attendance

Parish Clerk: S Lloyd

Public: 5

District Cllr Caroline Whitaker

Village Lengthsman

PC Beck

59/23 Apologies for Absence

Cllr Naylor and Cllr Wilcox. Reasons for absence consented.

60/23 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any interests and additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these, outside the meeting, in the Declarations of Interests Book.

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests:

None

Disclosable Pecuniary Interests:

Cllr Flesher– Item 6, financial matters. Invoice for payment

61/23 Public Consultation and Question Time, including Police Matters

The Police provided a verbal report, which was received and noted. PC Beck encouraged councillors and residents to communicate with him via email if they have concerns relating to ASB or speeding.

A member of the public present at the meeting was invited by the chairman to speak during agenda item 9.

62/23 Minutes

Resolved(1): That the Minutes of the Meeting held on 15th March 2023, having been taken as read, be approved and signed as a true and correct record by the Chairman.

Resolved(2): That the Clerk's written report on Matters Arising be taken as read and noted.

63/23 Consultations, Correspondence and Discussion forum

Correspondence received during the month was circulated to members, as appropriate, and was noted in accordance with the policies and procedures of the Council.

Cllr Whitaker provided an update on the 20mph zone request from a resident. It was noted that highways officers were considering the matter at the Area Committee and that Cllr Whitaker would report again in due course.

Having declared an interest in the next agenda item, Cllr Flesher left the meeting.

64/23 Financial Matters

1. Invoices for payment

Resolved(1): That the presented list of accounts paid and invoices due for payment, be approved.

That payments made by the Clerk for the Coronation event, paid in accordance with financial regulation 5.5 and the delegated authority approved for this purpose. (min ref 21/23 refers) be ratified.

Payee	Description	Gross amount £	VAT reclaimable £
MB Audio Visual	Staging and lights deposit	600	100
Divert Traffic Solutions	Road Closure	780	130
Eddy Leisure	Carousel Ride	1195	
The Hummingbirds	Live band deposit	325	

That payments made by the Clerk in accordance with financial regulation 5.5 be ratified.

Payee	Description	Gross Amount £	Vat Reclaimable £
Glasdon	Benches	2,542.96	423.82
Robin Ellis	Stamp Hill Fence	6,309.60	1,051.60

Seamless Guttering	Pavilion Gutter	888	148
Tom Dibb	Pétanque Stone work	1727	
Defib Warehouse	Defib for Low Mill	1057	176.25
Straight Manufacturing	Water Butts	1253.03	208.84
Defib Warehouse	Replacement pads for Mem Hall device	54	9

Cllr Flesher re-joined the meeting.

Resolved(2): That a decision made by the Clerk in consultation with the Chairman to purchase stone chippings for the repair of the Nature Reserve path be ratified. That expenditure of £51 be approved for this purpose (Fin Reg 4.5 refers)

Resolved(3): That a decision made by the Clerk in consultation with the Chairman to purchase defib batteries for 2 devices be ratified.

Resolved(4): That the Clerk be authorised to make arrangements with Virtual Landline for a telephone divert service that works with her existing hardware. That expenditure be approved for this purpose as an ongoing expenditure item.

Resolved(5): That the Clerk be authorised to make arrangements with H&J Adams for the purchase of a £25 gift voucher to be offered as a prize for Best Allotment at the Summer Show of the Allotment and Garden Association.

2. Bank Reconciliations – to end 6th April 2023

The reconciliation was received and noted.

65/23 Planning Applications

Planning Applications were considered as follows:

23/00944/HOU	15 St Paul's Rise	Single storey rear extension; side dormer window,
	re-clad existing dormer and re-roof house	
23/01001/HOU	12 Sycamore Drive	Construction of side extension
23/00858/FUL	High House Farm	construction of a one and two storey extension
23/00028/APPHOU	Over Gate Croft Cottage	Appeal
23/01079/HOU	35 School Lane	Convert a garage to a boot room and some internal
	remodeling.	
23/01070/HOU	3 St Ian's Croft	Construction of a side extension
23/00984/FUL2	Swallow House, Cocking Lane	Construction of an agricultural building
23/00829/MCF	Horn Crag Quarry, Silsden	Re-opening of stone quarry *received after publication of
	agenda and circulated to members within 3 clear days of meeting.	

Resolved: That an objection be sent to the planning authority in response to the consultation on the application to re-open the Quarry at Horn Crag, Silsden to the effect that the traffic management plan is entirely inadequate. The environmental and health concerns outweigh any purported benefit of re-opening this site.

There were no comments on the other applications.

66/33 Village Post Office

Resolved That sub-post master be invited to meet informally with members during June. That the clerk arranges a suitable date and time with Mr Preston.

67/23 Coronation Celebrations

At the invitation of the Chairman, a member of the public was invited to address Council with an update from the working group meeting. After discussion, it was

Resolved(1): That Cllr Tennant be appointed to co-ordinate volunteer marshals to support the road closure on 7th May.

Resolved(2): That 2 or 3 members visit the Primary School to present the commemorative coins to the children. That the Clerk makes the necessary arrangements with Miss Spinks, Headteacher.

Resolved(3): That the Coronation Coasters be sold at the Hub with immediate effect and advertised as such on Quack. That the price be £2.50 per coaster.

Resolved(4): That the Clerk makes the necessary arrangements with Chris Swales to supply and fit a large commemorative top stone at the site of the King Charles III trees. That £600 is committed for this purpose.

Resolved(5): That the Clerk makes the necessary arrangements in Autumn to purchase and plant Spring bulbs and native hedgerow at the site of the King Charles III trees. That £600 is committed for this purpose. That delegated authority to the Clerk is approved for the expenditure.

68/23 Climate Action Addingham

The draft minutes of the CAA working group meeting held on 21st March were received and noted.

69/23 Heritage Archive Project

Resolved:In the absence of Cllrs Wilcox and Naylor, that this item be carried forward to the next meeting.

70/23 Nature Reserve

Resolved(1): That the Clerk makes the necessary arrangements in Autumn to purchase and plant approx. 50m of native hedgerow at the rear of the Stamp Hill allotment site. That delegated authority to the Clerk is approved for the expenditure. That oversight of the order and arrangements for planting are delegated to the Property and Maintenance committee.

Resolved(2): That the Council undertakes the necessary maintenance of the new hedgerow and the associated expenditure in the future.

It was noted that care would be required when planting to avoid damage to the rabbit wire.

71/23 War Memorial Project

Council considered feedback from residents and Pétanque court users regarding the access to the court and park, and the footpath.

Resolved(1): That Cllrs D Brady, Sutcliffe, Flesher and Tennant visit the site as soon as possible and plan the most suitable route for the path. That members of the Civic Society and court users be invited to contribute ideas during the meeting on site.

Resolved(2): That the Clerk makes arrangements with a suitable contractor to finish the path with chippings, fit a gate and install a handrail, if necessary. That a budget of up to £1000 be approved for this purpose and authority for this expenditure be delegated to the Clerk.

Resolved(3): That the Clerk requests that BMDC assess the footpath for safety at the exit point and install a barrier.

72/23 Pavilion

Having considered the storage difficulties at a Council owned building, it was

Resolved: That the Clerk informs the planning department at BMDC of its intention to erect a small shed in the grounds of the Pavilion in accordance with the permitted development rights afforded to Parish councils in the proper discharge of its functions.

73/23 Sugar Hill Toilets

The proposed scope of works was received and noted. After discussion and questions it was

Resolved: That the Clerk contacts local builders to obtain quotes.

74/23 Chairman's Remarks and Members' Discussion Forum

The Chairman gave thanks to Cllr Tony Brady and Cllr Alan Jerome for their dedicated service as Parish Councillors over the years. Both are stepping down on 9th May.

75/23 Dates and venue arrangements for forthcoming meetings

Annual Parish Meeting – 17th May 2023 at 6.15pm, Memorial Hall, Addingham

Annual meeting of the Parish Council – 17th May 2023 at 7pm, Memorial Hall, Addingham.

76/23 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next items on the agenda (minute 77/23 below) on the grounds that they relate to confidential contractual matters.

Having declared an interest in the next agenda item, Cllr Coates withdrew from the meeting.

77/23 Land at Parsons Lane

The Land Availability and Deliverability Questionnaire from BMDC was received.

Bradford is seeking confirmation of sites for inclusion in the emerging Local Plan. The council considered the allocation of the land at Parsons Lane, which it owns and manages (currently for grazing). After a robust discussion and exchange of views it was

Resolved: That the Clerk be instructed to complete the questionnaire, confirming that the land at Parsons Lane be included in the site allocations within the emerging Local Plan.

Note: The vote was tied and chairman used his casting vote.