

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE PROPERTY AND MAINTENANCE COMMITTEE

HELD AT THE OLD SCHOOL, ADDINGHAM ON TUESDAY 10th JANUARY 2023 AT 7.00PM

Present

Cllrs: T Brady, D Brady, Hindle, Tennant, Flesher and Smith

Absent

Cllr Wilcox

In Attendance

Parish Clerk – S Lloyd

Members of the Public – 4

Cllr Coates

Cllr Sutcliffe

1/23 Apologies for Absence

No apologies were received

2/23 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted:

Cllr Tennant – Agenda items 6 & 8 (Maintenance Issues including allotments) – Spouse is a plot holder.
Dispensation granted

3/23 Public Consultation and Question Time

At the invitation of the chairman, a member of the public addressed Council in relation to agenda item 6.

4/23 Minutes

Resolved: That the Minutes of the meeting held on 6th December 2022, having been taken as read, be approved and signed as a true and correct record by the Chairman.

5/23 Village Lengthsman

The report of the Lengthsman was received and noted. Some minor maintenance tasks were considered and included on the maintenance list.

The leak in the gents toilets over the Christmas period has rendered them unsafe and they will be kept closed until further notice. Clerk and lengthsman to ensure signage is placed on the door to advise the public.

The committee thanked the lengthsman for his efforts over the Christmas period dealing with burst pipes and damaged sockets at the Sugar Hill site.

6/23 Maintenance issues

The ongoing maintenance log was reviewed. After discussion it was

Resolved(1): That the Clerk be authorised to make arrangements for Cllr Hindle and Cllr Flesher to reset the loose flags on the path near the MUGA as soon as possible. That the Clerk, be authorised to incur expenditure, within the overall budget delegated to this committee, in accordance with Financial Regulation 4.1.

Resolved(2): That Cllr Hindle secures the loose fence post on plot 10 Lower Stamp Hill allotment site.

Resolved(3): That the Clerk be authorised to make arrangements for Cllr Hindle to repair or replace damaged fence post at plot 14 Stamp Hill as soon as possible. That the Clerk, be authorised to incur expenditure, within the overall budget delegated to this committee, in accordance with Financial Regulation 4.1.

Resolved(4): That Cllrs arrange a working party in February to remove as much of the graffiti as possible that has been daubed around the village.

Resolved(5): That Cllrs arrange a working party in February to remove the broken Christmas lights from the trees in the Main Street Car park and to trim the overhanging branches.

At the invitation of the chairman, Cllr Sutcliffe addressed the committee with his verbal assessment of the condition of the Dawson Crossley field and car park. Members discussed the evidence available to establish who is responsible for the maintenance and upkeep of the land. After discussion it was

Resolved to recommend: That full Council considers a motion to re-establish the Parish Council as the responsible party for maintenance and minor repairs at the Dawson Crossley field and car park. That Council considers approval of expenditure necessary to re-stone the car park with an appropriately matching stone. That Council considers a motion to request that the Addingham United Charity draws up a lease agreement in the absence of the existing agreement.

7/23 Monitoring Statement to 31st December 2022.

The monitoring statement to 31st December 2022 was received and noted.

8/23 Allotments

Resolved: That the Clerk invite contractors from the approved list to quote for regular mowing of the shared pathways at Newtown allotments. The grass is likely to require a cut every 3-4 weeks during the growing season.

Resolved to recommend: That Council accepts the quote for fencing works at the Stamp Hill Allotments/Nature reserve. That financial regulation 11, obliging the Council to consider at least 3 quotes, be set aside. To note for information that three other fencing contractors have been invited to quote and have all attended a site visit, but declined.

9/23 Car Parking on Main Street

Correspondence from Car park services manager was received and discussed.

Resolved to recommend:

That Council submits a formal expression of interest to the Asset Management team for consideration.

10/23 MUGA

Resolved: That in accordance with the approved Action Plan and budget, the Clerk obtains quotes for the resurfacing of the MUGA

11/23 Pavilion

Following the property inspection undertaken in December by the Chairman and Clerk, the report of their findings was received and noted. The Clerk was asked to obtain quotes for maintenance tasks that fall within the landlords responsibility and to share the remaining items on the list with the tenants.

Resolved to recommend: That Council accepts the quote for replacement front guttering works at the Pavilion.

That financial regulation 11, obliging the Council to consider at least 3 quotes, be set aside. To note for information that three other roofing and guttering contractors have been invited to quote, but declined.

Resolved: That permission is granted to the Good Neighbours, woodworking group, to position a shed in the rear garden of the Scout premises. This permission is subject to full approval by the Scouts and that adequate insurance for the shed and any contents is obtained.

12/23 Sugar Hill

The committee discussed the possible next steps for the public toilet renovation. After discussion, it was

Resolved: That the Clerk prepares a project scope/scheme of work document. That the Clerk reports at the next committee meeting, and if thought fit, the proposal is recommended to full Council.

13/23 Date of Next Meeting

The next meeting of the Committee would be held on Monday 6th February 2023 at 7pm

Meeting closed at 8.20pm

Chairman