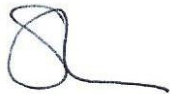


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Property and Maintenance Committee of Addingham Parish Council will be held at **The Old School Hub, Addingham on Tuesday 10th January 2023 at 7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Sallie Lloyd
Clerk to Addingham Parish Council
5th Jan 2023

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

(With reference to Members Code of Conduct)

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (whether already registered or not, and including the nature of any such interests), which may be relevant to matters to be considered at the meeting.

Note: Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with disclosable pecuniary interests as defined in Appendix A of the Code (financial interests) must withdraw from the meeting during the discussion of the item in which they have an interest, unless a dispensation has been granted. Members may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time

To receive questions and comments on any matter listed on the agenda or on any other matter associated with property matters and related issues.

4) Minutes of Meeting on 6th December 2022

(Copy of draft minutes circulated to Members and available on Parish Council website)

To confirm the Minutes of the Meeting held on 6th December 2022 as a true and correct record.

5) Village Lengthsman

To receive the report of the village Lengthsman, if present, and decide any action as necessary

6) Maintenance issues *(Copy maintenance issues circulated to Members and available on Parish Council website)*

To receive a list of maintenance issues concerning Parish Council owned or managed property and land. To decide on any action as necessary.

- a) To consider any progress made with the removal of graffiti around the village and to decide on any action as necessary.

7) Monitoring Statement to 30 December 2022. *(Copy of monitoring statement circulated to Members)*

To receive the monitoring statement for the delegated committee budget to 30th December 2022.

8) Allotments

- a) To receive an update from the Clerk regarding a tenant's pond on Lower Stamp Hill.
- b) To consider the mowing options for the shared areas on all allotment sites for 2023 season, following the retirement of a regular volunteer.
- c) To consider the boundary fencing at Stamp Hill allotments and the Nature Reserve. To receive the only quote available and decide on any action as necessary.
- d) To note the condition of a broken gate and agree next steps for repair or replacement.
- e) To receive details of dumped garden waste on land adjacent to Stamp Hill. To decide on any action as necessary.

9) Car Parking on Main Street

To consider the proposal for a CAT transfer of the small car park on Main Street. If thought fit, to recommend to full Council that an expression of interest is made to the Asset Management team at Bradford and the Clerk be instructed to complete application paperwork.

10) MUGA

To consider a proposal from the Clerk to begin research into resurfacing works in order to present a costed

proposal in early 2023. To decide on any action as necessary.

11) Pavilion (*Copy maintenance list circulated to Members*)

To discuss the maintenance list for the Pavilion:

- a) To consider appointing a contractor to address the minor maintenance works.
- b) To consider the decoration, flooring and guttering at the site and begin to plan for remedial works.
- c) To consider a request from the woodwork group (Addingham Good Neighbours) to position a shed at the rear of the Scout hut. To decide on any action as necessary.

12) Sugar Hill renovation of the public toilets.

To receive an update from the Clerk regarding possible contract costs and timescales. To consider findings from the initial research and any financial regulation implications for the next steps in the project plan. To recommend next steps to Council.

13) Date of Next Meeting

To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee.