


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Memorial Hall, Addingham** on **Wednesday 18th January 2023** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman during the public consultation.



Sallie Lloyd
Clerk to Addingham Parish Council
12th January 2023

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

4) Minutes

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meeting held on 19th December 2022 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

5) Consultations, Correspondence and Discussion Forum

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, the listing of correspondence received since the date of the last meeting, receive the report of the Chairman and Clerk on any matters for discussion and decide any action as necessary.

- a) To receive correspondence from the Allotment and Garden association and decide any action as necessary.

6) Financial Matters

1. Invoices for payment

(Copy of payments schedule to follow for Members and available on the Council website)

- a. To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.
- b. To ratify a payment of £1343.66 made by the Clerk to Zurich for the Council's annual insurance policy, paid in accordance with financial regulation 5.5 and the delegated authority approved during the December 2022 meeting for this purpose. (min ref 202/22 refers)

2. Bank Reconciliations for January 2023. *(Copy of bank reconciliation circulated to Members)*

To receive the Bank Reconciliation to 9th January 2023.

3. Monitoring Statement to 31 December 2022. *(Copy of monitoring statement circulated to Members)*

To receive the monitoring statement to 31st December 2022

7) Planning Applications

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

www.bradford.gov.uk/bmdc/the_environment/planning_service)

Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.

22/05289/HOU Hall Gill House Cocking Lane replace existing garden room with new timber clad garden room

8) Property and Maintenance Committee Report

(Copy of draft minutes circulated to Members and available on Council website) To receive the draft minutes of the Property and Maintenance Committee meeting held on 10th January. To note for information the date of the next meeting, consider any recommendations, and decide any action as necessary.

- To consider the recommendation from the committee that the 8 Bowling Club benches be considered for replacement (min ref 74/22 refers). To decide on any action as necessary.
- To consider the recommendation from the committee that Council accepts the quote for fencing works at the Stamp Hill Allotments/Nature reserve. That financial regulation 11, obliging the Council to consider at least 3 quotes, be set aside. To note for information that three other fencing contractors have been invited to quote and have all attended a site visit, but declined.
- To consider the recommendation from the committee that Council accepts the quote for replacement front guttering works at the Pavilion. That financial regulation 11, obliging the Council to consider at least 3 quotes, be set aside. To note for information that three other roofing and guttering contractors have been invited to quote, but declined.

9) Climate Action Addingham

To receive a verbal update from the members' site visit to the pumping station at Low Mill village. To review Environment Agency communications and consider the implications and decide on any action as necessary.

10) Dawson Crossley Field and Car Park: Lease and arrangements for Maintenance

To receive a verbal update from the P&M committee members on maintenance requirements at the Dawson Crossley Field and car park. To consider next as recommended by the Property and Maintenance Committee.

- a. That full Council re-establishes the Parish Council as the responsible party for maintenance and minor repairs at the Dawson Crossley field and car park.
- b. That Council approves expenditure necessary to re-stone the car park with an appropriately matching stone.
- c. That Council requests that the Addingham United Charity draws up a lease agreement in the absence of the existing agreement.

11) Traffic Issues

To receive a summary of responses from Bradford Highways officers, if available, to the requests sent during December.

12) Car Parking on Main Street (Copy of correspondence from BMDC circulated to Members)

To receive the recommendation from the Property and Maintenance committee for Council to consider the proposal for a CAT transfer of the small car park on Main Street and to decide any action as necessary.

13) War Memorial Capital project – phase three

To receive quotes and artwork for 3 personalised benches to replace existing at the seating area in the memorial gardens. To decide any action as necessary.

14) Coronation Celebrations

1. To note for information that a community group has been formed to plan a village celebration to take place over the weekend of 6th & 7th May. To receive a verbal update from the community group chairman, if present.
2. To consider a Parish Council gift to the village to mark the occasion. To decide on any action as necessary.

15) Chairman's Remarks and Members' Discussion Forum

To receive the Chairman's and members' reports for information.

16) Dates and venue/arrangements for next Ordinary Council Meeting

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council – 15th February

17) Exclusion of Press and Public

Pursuant to Public Bodies (Admission to Meetings) Act 1960, to consider the exclusion of the press and public from the meeting for the duration of item 18 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ENSURING THAT NO REPORTING TAKES PLACE DURING PRIVATE SESSION *If the proceedings of the Council are being recorded or filmed, the Chairman will ensure that any such reporting is stopped for the duration of the following item. Where appropriate, checks will be made to ensure that any recording or filming equipment is switched off and, where possible, removed from the meeting room.*

18) Parsons Lane

- a) To receive a verbal update from the Clerk on the progress made by the Council's solicitor.
- b) To consider advertising the field for livestock grazing and decide on the annual rent.