

# ADDINGHAM PARISH COUNCIL

You are hereby Summoned to a Meeting of the Property and Maintenance Committee of Addingham Parish Council to be held at **The Old School Hub, Addingham on Tuesday 8<sup>th</sup> November 2022 at 7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



**Sallie Lloyd**  
**Clerk to Addingham Parish Council**  
**3<sup>rd</sup> November 2022**

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## AGENDA

### 1. Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

### 2. Disclosures of Interest

*(With reference to Members Code of Conduct)*

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (whether already registered or not, and including the nature of any such interests), which may be relevant to matters to be considered at the meeting.

*Note: Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with disclosable pecuniary interests as defined in Appendix A of the Code (financial interests) must withdraw from the meeting during the discussion of the item in which they have an interest, unless a dispensation has been granted. Members may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.*

### 3. Public Consultation and Question Time

To receive questions and comments on any matter listed on the agenda or on any other matter associated with property matters and related issues.

### 4. Minutes of Meeting on 27<sup>th</sup> September 2022

*(Copy of draft minutes circulated to Members and available on Parish Council website)*

To confirm the Minutes of the Meeting held on 27<sup>th</sup> September 2022 as a true and correct record.

### 5. Village Lengthsman

To receive the report of the village Lengthsman, if present, and decide any action as necessary

### 6. Maintenance issues *(Copy maintenance issues circulated to Members and available on Parish Council website)*

To receive a list of maintenance issues concerning the allotment sites and Parish Council owned land. To decide on any action as necessary.

- a. To receive the oral report from Councillor T Brady & Cllr Hindle on the condition of the Car Park at Lower Stamp Hill Allotments. To decide on any action as necessary.
- b. To consider a plot holder request for a small pond on plot 4a. To decide on any action as necessary.
- c. To consider the condition and size of an Oak tree near plot 5 Silsden Road. To decide on any action as necessary.
- d. To consider the condition and size of a Hawthorn tree near plot 32 Stamp Hill. To decide on any action as necessary.
- e. To consider the condition of the lawnmower at Newtown allotments. To decide on any action as necessary.
- f. To consider providing a skip at Newtown allotments for the plot holders to dispose of any large items of waste or debris. To decide on any action as necessary.
- g. To consider appointing a contractor to replace the broken flags along the path to the MUGA from the Pavilion car park. Bradford have inspected them and will not replace them as the cracks are within the tolerated levels.
- h. To consider the recent ROSPA safety report on the MUGA and approve the removal of a redundant noticeboard which has become dangerous.
- i. To consider the recent ROSPA safety report on the MUGA and approve the removal of a projecting bolt thread which is potentially dangerous.
- j. To consider the recent ROSPA safety report on the MUGA and approve the replacement of a bolt in the goal panel.
- k. To consider the recent ROSPA safety report on the MUGA and approve the cutting back of a small protrusion in the goal panel.
- l. To consider the recent ROSPA safety report on the MUGA and approve the levelling up of ground where trip hazards exist through wearing of the outer surface.
- m. To consider the recent vandalism to the Sugar Hill toilets and the damage to the sink pipes. To decide on any action as necessary.

**7. Allotment Inspection**

To receive a verbal report from the Clerk regarding the inspection on 3<sup>rd</sup> November 2022.

**8. Grit bins**

To consider requests for additional bins and receive an update from the Clerk on the progress made by Bradford to fill existing bins. To decide on any action as necessary.

**9. Winter resilience**

To consider the emergency plan and village response to instances of flooding or other adverse weather event. To decide on any action as necessary.

**10. Trees**

To receive a verbal report from the Clerk on diseased trees along Main Street and Bolton Road. To decide on any action as necessary.

**11. Date of Next Meeting**

To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee.