

**ADDINGHAM PARISH COUNCIL**  
**MINUTES OF A MEETING OF THE COUNCIL**  
**HELD AT ADDINGHAM MEMORIAL HALL**  
**ON WEDNESDAY 28<sup>th</sup> September 2022 AT 7:00PM**

**Present**

Cllrs: T Brady, Hindle, Wilcox, Flesher, Smith and Tennant (chairman)

Cllr D Brady Joined the meeting at 7.10pm

Cllr Naylor joined the meeting 7.47pm

**Absent**

Cllrs Jerome, Coates and Sutcliffe

**In Attendance**

Parish Clerk: Sallie Lloyd

Public: 13

PC Paul Beck

Sgt Luke Reed

**141/22 Apologies for Absence**

Apologies received from Cllrs Jerome, Coates and Sutcliffe. Reasons for absence consented.

**142/22 Disclosures of Interest**

Pursuant to the Council's Code of Conduct, Members were invited to disclose any interests and additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these, outside the meeting, in the Declarations of Interests Book.

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

**Personal Interests:**

Cllr Flesher – Item 6, planning applications 22/03632/CLE and 22/03295/MAO

**Disclosable pecuniary interests:**

Cllr Hindle & Cllr T Brady – Item 7, financial matters. Invoice for payment.

*Cllr D Brady joined the meeting*

**143/22 Public Consultation and Question Time, including Police Matters**

PC Beck gave an overview of crime figures for Addingham during the month of August. Whilst low overall, he acknowledged the issues with antisocial behaviour and damaged being caused to the park by young people.

Members of the public whose attendance related to planning applications were invited to speak during agenda item 6.

A member of the public whose attendance related to the Pumping Station at Low Mill was invited to speak during agenda item 11.

A member of the public whose attendance related to the Wharfedale Greenway was invited to speak during agenda item 13.

There were no other comments from members of the public

**144/22 Minutes**

**Resolved(1):** That the Minutes of the Meeting held on 20<sup>th</sup> July 2022, having been taken as read, be approved and signed as a true and correct record by the Chairman.

**Resolved(2):** That the Clerk's written report on Matters Arising be taken as read and noted.

**145/22 Consultations, Correspondence and Discussion forum**

Correspondence received during the month had been circulated to members, as appropriate, and was noted in accordance with the policies and procedures of the Council.

**Resolved(1):** That Addingham Parish Council would remain opted in to the external audit arrangements made by SAAA.

*Having declared a personal interest in the next agenda item, cllr Flesher left the meeting.*

**146/22 Planning Applications**

Members of the public address council at the invitation of the chairman to raise concerns about the proposed development at Turner Lane.

Planning Applications were considered as follows

<b>22/03113/HOU</b>	10 Green lane	Single storey side extension
<b>22/03632/CLE</b>	Beckhouse Farm	Establish the lawful curtilage of the domestic aspect of this property and land.
<b>22/03295/MAO</b>	Land at Turner Lane	Construction of 14 new dwellings
<b>22/03827/HOU</b>	35 Bolton Road	Remove garden boundary and install dropped kerb for access to 2 new parking spaces in front garden of property.

*Cllr Flesher re-joined the meeting*

**22/03864/FUL** Springfield Meadow Change of use of small infill land and construction of single storey extension in between two existing buildings to create entrance/utility.

**Resolved(1):** That an objection be sent to the planning authority in response to the consultation on the application to construct 14 dwellings on land at Turner Lane to the effect that the release of land within the Greenbelt is at odds with the neighbourhood plan. That traffic issues, disruption and drainage concerns should all be taken into consideration and the application refused. That the planning comment be published on the Parish Council website.

**Resolved(2):** That a comment be sent to the planning authority in response to the consultation on the application to create 2 parking bays in the front garden of 35 Bolton Road to the effect that any planning consent should stipulate that a permeable surface must be used to fill in the garden and create the parking spaces.

**Resolved(3):** That a comment be sent to the planning authority in response to the consultation on the application to construct a small single storey extension in between two existing buildings at Springfield Meadows to the effect that the proposed building will require the release of a small amount of Greenbelt land, which is at odds with the neighbourhood plan objectives. The Council has however, noted the planning officer comments about the development not being inappropriate and regarded as an exemption from building in the Greenbelt.

There were no other comments.

It was noted that the application for 10 Green Lane had been granted before the Council had met, despite the Clerk being granted an extension for comments. The Council will consider a scheme of delegation at a future meeting.

## **147/22 Financial Matters**

*Having declared a pecuniary interest in the next agenda item, cllrs T Brady and Hindle left the meeting.*

### **1. Invoices for payment**

**Resolved(1):** That the presented list of accounts paid and invoices due for payment, be approved. Including an invoice to N Power for £36.40 that was presented for payment and authorised during the meeting; and an Honorarium payment to Andrew Stott for £125, that was previously approved by the Property and Maintenance Committee be approved for payment during the meeting and a cheque signed accordingly.

*Cllr T Brady and Cllr Hindle re-joined the meeting*

**Resolved(2):** That payments made by the Clerk during August and September in accordance with the delegated authority approved at the last meeting (minute ref 112/22) be ratified.

**Resolved(3):** That a decision made by the Clerk in consultation with the Chairman to appoint a contractor to repair the vandalised toilets at the Pavilion be ratified. (Fin Reg 4.5 refers)

**Resolved(4):** That a decision made by the Clerk in consultation with the Chairman to appoint a contractor to repair a collapsed dry stone wall along Silsden Road, be ratified. That expenditure of £380 be approved. (Fin Reg 4.5 refers)

### **2. Bank Reconciliations – to end 8<sup>th</sup> August 2022 and 12<sup>th</sup> September 2022**

The Bank Reconciliations to end 8<sup>th</sup> August 2022 and 12<sup>th</sup> September 2022 were received and noted.

*Cllr Naylor joined the meeting*

## **148/22 Property and Maintenance Committee Report**

The draft minutes of the Property and Maintenance Committee meeting held on 27<sup>th</sup> September were received and noted.

**Resolved(1):** That the Clerk be authorised to make the necessary arrangements with Olicana Cleaning for a jet wash of the MUGA surface. That expenditure of £600 be approved for this purpose.

## **149/22 Finance Committee Report**

The draft minutes of the Finance Committee meeting held on 27<sup>th</sup> September were received and noted.

**Resolved:** That a meeting of Full Council be convened on 11<sup>th</sup> October at 7pm in the Hub to discuss the Budget implications for the Parish Council of the rising costs of fuel, staffing and consumable resources. A Review of Capital Program (Action Plan) 2021/24 will also take place during the meeting on 11<sup>th</sup> October.

### **150/22 Warm Space Provision**

A briefing paper circulated by the Clerk was received and noted.

**Resolved:** That the Clerk be instructed to liaise with village groups and volunteer bodies to progress the idea of Warm Space Provision, using the Hub in the first instance. It was further resolved that the Clerk be authorised to apply for the grant funding available from Bradford to support the provision of the Warm Space.

### **151/22 Climate Action Addingham working group**

At the invitation of the Chairman, Rick Battarbee (Addingham Environment Group member), provided a verbal overview of the situation with waste water at the Pumping Station at Low Mill.

**Resolved:** That the Clerk write to Yorkshire Water to express concerns about the dry channel that was once the Mill Stream and the suitability of the site for discharge of excess water, including untreated sewage, from the pumping station. That representatives be invited to the November Council meeting to address concerns and share their investment plans for the site.

### **152/22 Sugar Hill**

**Resolved:** That the Clerk make necessary arrangements with Walker Foster for the execution of the lease at the next Council meeting in accordance with procedures contained within the Standing Orders.

### **153/22 Wharfedale Greenway**

At the invitation of the Chairman, John Sykes (Addingham Zero Carbon Group member), provided a verbal overview of the progress made with the project along the Otley to Burley-In-Wharfedale section of the Greenway. Council received and noted reports from Ilkley Town Cllr, Tom Franks and Civic Society Chairman, Jim Robinson.

**Resolved:** That the CAA working group will continue to consider the emerging proposals and report back to full council when necessary.

### **154/22 Village Newsletter Autumn Edition**

The Clerk reported that the next edition of the village newsletter, due to be distributed in October 2022, was being prepared. The estimate for printing costs is £2060.

**Resolved:** To approve the estimated expenditure of £2060 for the Autumn edition of the Newsletter.

### **155/22 Chairman's Remarks and Members' Discussion Forum**

Cllr Tennant thanked the Councillors, members of the Clergy and the Deputy Lieutenant, Tim Cole for their swift and compassionate actions during the days that followed the death of HM Queen Elizabeth II. The Proclamation ceremony was well attended by village residents and many have called into the Hub to sign the book of condolence.

### **156/22 Dates and venue arrangements for forthcoming meetings**

Extraordinary Council Meeting 11<sup>th</sup> October 2022, 7pm in the Hub

Ordinary Council Meeting 19<sup>th</sup> October 2022, 7pm in the Hub

### **157/22 Exclusion of Press and Public**

**Resolved:** That the press and public be excluded from the meeting for the consideration of the next items on the agenda, on the grounds that they relate to confidential matters.

### **158/22 Subject Access Request**

**Resolved:** That the Clerk be instructed to issue a response to a subject access request. The letter to be duly signed by the proper officer of Addingham Parish Council.

Meeting closed at 8.40pm

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Chairman