


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Property and Maintenance Committee of Addingham Parish Council will be held at **The Old School Hub, Addingham on Tuesday 27th September 2022 at 7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Sallie Lloyd
Clerk to Addingham Parish Council
22nd September 2022

AGENDA

1. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

2. **Disclosures of Interest**

(With reference to Members Code of Conduct)

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (whether already registered or not, and including the nature of any such interests), which may be relevant to matters to be considered at the meeting.

Note: Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with disclosable pecuniary interests as defined in Appendix A of the Code (financial interests) must withdraw from the meeting during the discussion of the item in which they have an interest, unless a dispensation has been granted. Members may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3. **Public Consultation and Question Time**

To receive questions and comments on any matter listed on the agenda or on any other matter associated with property matters and related issues.

4. **Minutes of Meeting on 12th July 2022**

(Copy of draft minutes circulated to Members and available on Parish Council website)

To confirm the Minutes of the Meeting held on 12th July 2022 as a true and correct record.

5. **Village Lengthsman**

To receive the report of the village Lengthsman, if present, and decide any action as necessary

6. **Maintenance issues** ***(Copy maintenance issues circulated to Members and available on Parish Council website)***

To receive a list of maintenance issues concerning the allotment sites and Parish Council owned land. To decide on any action as necessary.

- a. To receive the oral report from Councillor T Brady & Cllr Hindle on the condition of the Car Park at Lower Stamp Hill Allotments. To decide on any action as necessary.
- b. To consider the short life span of the toilet seat in the Sugar Hill gents and decide on action as necessary.
- c. To consider any options available for the removal of graffiti from village infrastructure. To decide on any action as necessary.
- d. To consider appointing a contractor to cut back foliage originating from the Hen Pen gardens. The large tree is obscuring neighbouring gardens. To decide on any action as necessary.
- e. To consider a request from Addingham Football Club to trim back the shrubs and trees that overhang the Eastern boundary. To decide on any action as necessary.
- f. To consider appointing a contractor to replace the broken flags along the path to the MUGA from the Pavilion car park. Bradford have inspected them and will not replace them as the cracks are within the tolerated levels.
- g. To receive a quote for the repainting of the iron gates at the War Memorial. To decide on any action as necessary.
- h. To consider the report from the Bowling Club regarding the benches that boarder the green and make any recommendations to Council for approval.
- i. To consider the recent ROSPA safety report on the MUGA. To agree cleaning of the MUGA surface before winter. To note the quote of £600 for the work and make any recommendations to Council for approval.
- j. To consider repairing the rabbit fence along the boundary wall at Lower Stamp Hill allotment site. To decide on any action as necessary.

7. Allotment Inspection

To set a date for the next routine inspection and appoint members to carry out the inspection, together with the Clerk.

8. Memorial Bench Policy *(draft policy circulated to members)*

To consider the draft Memorial Bench Policy and if thought fit to make a recommendation to full council for adoption of the policy.

9. Pavilion

- a) To consider storage options for a new set of football goals provided by grant funding to Addingham FC to support junior football. To decide on any action as necessary.
- b) To consider the re-opening of the public toilets.

10. Sugar Hill

To receive an update from the Clerk on the progress with the CAT transfer and the initial response from a local architect regarding the toilet aspect of the project. Decide on any action as necessary.

11. Date of Next Meeting

To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee.