

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Property and Maintenance Committee of Addingham Parish Council will be held at **The Old School Hub, Addingham on Tuesday 12th July 2022 at 7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Sallie Lloyd
Clerk to Addingham Parish Council
7th July 2022

AGENDA

1. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

2. **Appointment of Chairman**

To elect the Chairman to serve until the date of the next Annual Meeting of the Council, and to receive the Chairman's signed Declaration of Acceptance of Office.

3. **Appointment of Vice Chairman**

To elect the Vice Chairman to serve until the date of the next Annual Meeting of the Council.

4. **Disclosures of Interest**

(With reference to Members Code of Conduct)

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (whether already registered or not, and including the nature of any such interests), which may be relevant to matters to be considered at the meeting.

Note: Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with disclosable pecuniary interests as defined in Appendix A of the Code (financial interests) must withdraw from the meeting during the discussion of the item in which they have an interest, unless a dispensation has been granted. Members may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

5. **Public Consultation and Question Time**

To receive questions and comments on any matter listed on the agenda or on any other matter associated with property matters and related issues.

6. **Minutes of Meeting on 10th May 2022**

(Copy of draft minutes circulated to Members and available on Parish Council website)

To confirm the Minutes of the Meeting held on 10th May 2022 as a true and correct record.

7. **Committee Terms of Reference**

To confirm the current TORS ***(circulated to Members and available on Council website)***.

8. **Village Lengthsman**

To receive the report of the village Lengthsman, if present, and decide any action as necessary

9. **Maintenance issues** ***(Copy maintenance issues circulated to Members and available on Parish Council website)***

To receive a list of maintenance issues concerning the allotment sites and Parish Council owned land. To decide on any action as necessary.

- a. To receive the oral report from Councillor T brady on the condition of the Car Park at Lower Stamp Hill Allotments. To decide on any action as necessary.
- b. To consider the exact location of the two new benches approved by Council for the Mem Hall Park and Pavilion Car Park. To decide on and action as necessary.
- c. To consider the quote of £137 inc VAT for the replacement of the gate at the Lower Stamp Hill Allotment site. If thought fit, to appoint a contractor to collect and fit the gate.
- d. To approve the reimbursement of £23 to a volunteer councillor for the repair and service of the lawn mower at Newtown allotments.
- e. To consider erecting a replacement fence to plot 27 Newtown. Fence was removed by Council historically.
- f. To appoint a contractor to put up the sign at HWF and authorise the Clerk to incur associated expenditure.
- g. To appoint a contractor to put up the memorial plaque at the Memorial Hall and authorise the Clerk to incur associated expenditure.
- h. To review the successful implementation of the path at the Memorial Hall car park and to consider the adjoining area, close to the playground. To agree any action as necessary for recommendation to Council.

10. Public Toilets

To review the reports of vandalism and criminal behavior at the Pavilion toilets

11. Financial matters

To receive a financial report from the last financial year.

To receive a monitoring statement up to 30th June 2022

12. Village Benches

To consider quotes for 2 different styles of recycled plastic (composite benches) and 2 wooden benches. To consider placing an order for the replacement of benches at the following locations: Craven Crescent, Hen Pen Gardens (gazebo bench) and middle bench, Bark Lane at top, Bark Lane suspension bridge, Silsden Road at BMD and Silsden Road "Addingham in Bloom".

13. Walling Repairs at Bottle Tip

To receive quotes for wall repairs and decide on any action as necessary for recommendation to Council

14. Sugar Hill

To receive an update from the Clerk on the progress with the CAT transfer and the initial responses from landscape architects regarding the project.

15. Bowling Club

To approve the purchase of woodchip to use as weed suppressant around the base of the new hedge and authorise the Clerk to incur associated expenditure.

16. Date of Next Meeting

To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee.