

ADDINGHAM PARISH COUNCIL
MINUTES OF A MEETING OF THE COUNCIL
HELD AT ADDINGHAM MEMORIAL HALL
ON WEDNESDAY 15th JUNE 2022 AT 7:00PM

Present

Cllrs: D Brady, T Brady, Hindle, Naylor, Jerome, Coates, Wilcox, Sutcliffe and Smith

Absent

Cllr Flesher & Cllr Tennant

In Attendance

Parish Clerk: Sallie Lloyd

Public: 4

District Cllr Peter Clarke

District Cllr Caroline Whitaker

Cllr Coates in the Chair

106/22 Apologies for Absence

Apologies received from Cllr Tennant. Reasons for absence consented

107/22 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any interests and additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these, outside the meeting, in the Declarations of Interests Book.

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests:

Cllr Coates, Cllr D Brady, Cllr Wilcox and Cllr Sutcliffe - item 6 financial matters relating to Platinum Jubilee. Members of the organising committee.

Disclosable pecuniary interests:

Cllr Coates & Cllr T Brady – Item 6, financial matters. Invoice for payment.

108/22 Public Consultation and Question Time, including Police Matters

The Police were not present.

The lengthsman reported that vandalism had taken place again at the Pavilion toilets and that repairs would be necessary before the toilets could be opened again to the public. The Clerk was asked to report the incident to the police and update local residents via social media.

A member of the public present at the meeting was invited by the chairman to speak during agenda item 7.

There were no comments from other members of the public present.

109/22 Minutes

Resolved(1): That the Minutes of the Meeting held on 11th May 2022, having been taken as read, be approved and signed as a true and correct record by the Chairman.

Resolved(2): That the Clerk's written report on Matters Arising be taken as read and noted.

110/22 Consultations, Correspondence and Discussion forum

Correspondence received during the month had been circulated to members, as appropriate, and was noted in accordance with the policies and procedures of the Council.

111/22 Order of Business

With the agreement of the Chairman, it was resolved to change the order of business of the meeting and bring forward agenda items 6(3) as the next items of business to be considered.

112/22 Financial Matters

1. Expenditure Proposals

Resolved(1): That the Clerk be authorised to incur expenditure necessary for the purchase and installation of a plaque to commemorate Tony and Paul Gaunt. That £100 be committed for this purpose.

Resolved(2): That the Clerk be authorised to confirm arrangements with Tom Dibb for the scheme of works at the War Memorial, as quoted. That £1188 be committed for this purpose.

Resolved(3): That the Clerk be authorised to confirm arrangements with Tom Dibb for the scheme of works at the Petenque Court, as quoted. That £539 be committed for this purpose.

Resolved(4): That the Clerk be authorised to confirm arrangements with Keighley Tree Services for the scheme of tree works at the Nature Reserve, as quoted. That £408 (inc VAT) be committed for this purpose.

Resolved(5): That the request from the Clerk for 85 hours paid training time be approved (spread through the financial year).

Having declared a pecuniary interest in the next agenda item, cllrs T Brady and Coates left the meeting.

Cllr Sutcliffe took the Chair

Resolved(6): That the expenditure of £1694.88 for the Jubilee Celebration Event be approved and all invoices

relating to the event on the June payment schedule be paid. That a scheme of delegation to the Clerk be approved for the payment of any further invoices up to £750.

2. Invoices for payment

Resolved(1): That the presented list of accounts paid and invoices due for payment, be approved.

Resolved(2): That payments made by the Clerk during May and June relating to Jubilee expenditure in accordance with the delegated authority approved at the last meeting (minute ref 99/22) be ratified.

Cllr T brady and Cllr Coates re-joined the meeting. Cllr Coates took the Chair

3. Bank Reconciliation – to end 13th June 2022

The Bank Reconciliation to end 13th June 2022 was received and noted.

113/22 Platinum Jubilee Events and Celebrations

At the invitation of the Chairman, a member of the public was invited to address Council with a final update from the working group committee. The event had been a huge success and on behalf of the Parish Council, Cllr Jerome thanked the event committee for a job well done. The Clerks report on the event was received and noted. A letter of thanks is to be sent to the National Lottery Awards for All from the Parish Council on behalf of the committee and residents.

114/22 Village Benches

A petition signed by 40 residents was received. After discussion it

Resolved(1): That the Clerk be authorised to place an order for two Glasdon Rest Benches to be situated in the car park at the Pavilion and the other near the MUGA.

Resolved(2): That the Property and Maintenance committee consider the purchase of new benches in greater detail and make a recommendation to full council in July.

115/22 Approved Local Contractor and Supplier list

Resolved(1): That, further to resolution of the Council at the meeting held on 20 March 2019 (Minute 47/19 refers), that the Clerk be authorised to commission minor maintenance works, up to £500 in value, using, if available, any of the local contractors as listed on the schedule presented at this meeting, subject to the availability of funds in the Council's relevant maintenance budgets.

Resolved(2): That Will Crane contracting services be included in the list.

116/22 Use of herbicides

Resolved: That the Clerk write to Susan Hinchcliffe and Kirsten England to request that Addingham is not neglected by the highways, parks and cleansing teams. That a fair share of resources are deployed to maintain Addingham's paths, verges and playgrounds and keep them weed free without using herbicide products.

117/22 Water, Compost and Waste Food recycling initiative

The initial costed proposal, presented by the Clerk was received and noted. After discussion it was

Resolved: That a scheme be approved to provide residents with water butts, kitchen caddies and compost bins. That the Clerk prepare advertising material for promotion of the scheme on social media and in the village newsletter.

115/22 Planning Applications

Planning Applications were considered as follows:

22/01929/HOU	2 The Acres	Removal of conservatory, construction of extension
22/01942/HOU	93 Main Street	Replacement of existing windows
22/02242/HOU	Hall Gill House	Changes to windows
22/02140/HOU	89-91 Main Street	Changes to windows and renovation of external space

Resolved(1): That a comment be sent to the planning authority in response to the consultation on the application to replace the windows at 93 Main Street to the effect that the changes proposed will materially alter the character of the building. That the conservation area limitations and the grade 2 listing of the building mean that altering the style is not appropriate.

Resolved(2): That a comment be sent to the planning authority in response to the consultation on the application to replace the windows at 89-91 Main Street to the effect that the changes proposed will materially alter the character of the building. That the conservation area limitations and the grade 2 listing of the building mean that altering the style is not appropriate.

There were no comments on the other planning applications.

116/22 Policies and Procedures of Council

Resolved (1): That a revised Code of Conduct for Councillors be approved, as adopted by BMDC, that this be published on the website.

Resolved (2): That a Health and Safety policy and statement together with a Lone Working policy be approved.

117/22 Traffic Issues around the village

District Cllr Clarke is still waiting for a date from highways officers for the installation of the traffic data tracker

along Main Street. A list of damaged, worn and missing road signs around the village has been sent to the District Councillors and Highways officers. Ongoing concerns about speeding vehicles around the village were discussed and it was

Resolved: That the Clerk research a variety of interventions; Traffic Cameras, Body Cameras for crossing supervisors and SIDs.

118/22 Chairman's Remarks and Members' Discussion Forum

Resolved: The next meeting of the emergency plan review group will be held on 12th July, in the Hub, immediately following the Property and Maintenance Committee Meeting.

119/22 Dates and venue arrangements for forthcoming meetings

Ordinary Council Meeting 20th July 2022 at 7pm in the Memorial Hall,

120/22 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next item on the agenda, on the grounds that they relate to confidential matters.

121/22 Protocols for marking the death of a Senior National Figure

A draft protocol statement relating to the Parish Council's response to the death of a Senior National Figure was received and noted.

Resolved: That the Clerk be authorised to incur expenditure as and when required on items necessary to comply with the policy.

Meeting closed at 8.42pm

Chairman