

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Property and Maintenance Committee of Addingham Parish Council will be held at **The Old School Hub, Addingham on Tuesday 10th May 2022 at 7.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Sallie Lloyd
Clerk to Addingham Parish Council
5th May 2022

AGENDA

1. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

2. **Disclosures of Interest**

(With reference to Members Code of Conduct)

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (whether already registered or not, and including the nature of any such interests), which may be relevant to matters to be considered at the meeting.

Note: Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with disclosable pecuniary interests as defined in Appendix A of the Code (financial interests) must withdraw from the meeting during the discussion of the item in which they have an interest, unless a dispensation has been granted. Members may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3. **Public Consultation and Question Time**

To receive questions and comments on any matter listed on the agenda or on any other matter associated with property matters and related issues.

4. **Minutes of Meeting on 6th April 2022**

(Copy of draft minutes circulated to Members and available on Parish Council website)

To confirm the Minutes of the Meeting held on 6th April 2022 as a true and correct record.

5. **Village Lengthsman**

To receive the report of the village Lengthsman, if present, and decide any action as necessary

6. **Maintenance issues** ***(Copy maintenance issues circulated to Members and available on Parish Council website)***

To receive a list of maintenance issues concerning the allotment sites and Parish Council owned land. To decide on any action as necessary.

- a. To consider the outside areas of the hub and appoint a contractor to paint white lines on the steps, change the bulb in the high lantern, cut back and tidy the garden area next to the path and cut back and tidy the parking space.
- b. To receive the oral report from Councillors following their inspection of the trees at the rear of the Stamp Hill allotments, situated on the footpath at the entrance to the Nature Reserve.
- c. To consider appointing an arborist to provide a quote for tidying the high branches, removal of two deceased Ash trees and any other works considered necessary for the adequate maintenance and safety of the area.
- d. To consider appointing a contractor for the regular strimming/mowing of the car park and entrance way around plot 1a on Lower Stamp Hill Allotments.
- e. To consider appointing a contractor to remove the branches from plot 8a Silsden Road and to decide on action as necessary.
- f. To consider appointing a contractor to remove the broken up fencing from the entrance to plot 26 Stamp Hill and to decide on action as necessary.
- g. To consider appointing a contractor to remove 6 large tyres from Stamp Hill allotments in order that the plot can be re-let to a resident on the waiting list.
- h. To consider an honorarium payment to the volunteer mower at Newtown Allotments for this season.

7. **Public Toilets**

To consider the re-opening of the Pavilion toilets

8. **Nature Reserve**

- a. To consider a scheme of work at the Nature Reserve to replace areas of worn and damaged fencing. If thought fit, to authorise the Clerk to invite local contractors to quote for the work.
- b. To consider delegating authority to the Clerk to incur expenditure of £90 for 6 hours of contractor time, priced at £15 per hour to be utilised during the year as and when required for small jobs at the Nature Reserve.

9. Date of Next Meeting

To confirm the date, time and venue of the next meeting of the Property and Maintenance Committee.