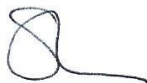


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **Addingham Methodist Church Hall, Addingham** on **Wednesday 20th April 2022** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman during the public consultation.



Sallie Lloyd
Clerk to Addingham Parish Council
12th April 2022

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - any suggestions from *Councillors* for items for inclusion on the Agenda of the next Parish Council meeting

4) Minutes

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meeting held on 16th March 2022 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

5) Consultations, Correspondence and Discussion Forum

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, the report of the Chairman and Clerk on any matters for discussion, including any matters arising from correspondence received, and to notify the Clerk of matters for inclusion on the agenda for the next meeting.

- To receive notification from Johnson Mowat, a land agent, that they are intending to apply for outline planning consent for the construction of 14 new homes to be built on the land off Turner Lane Addingham.
- To receive the response from Bradford council in response to highway safety concerns near the 5g mast on Silsden Road, raised by the Parish Council during the March meeting.

6) Financial Matters

1. Invoices for payment

(Copy of payments schedule to follow for Members and available on the Council website)

To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

2. Bank Reconciliation to end 8th April 2022. *(Copy of bank reconciliation circulated to Members)*

To receive the Bank Reconciliation to 8th April 2022

3. Expenditure Proposals

- To consider a request from Addingham Cricket Club for a grant of £1230 to reimburse them for the recent replacement of the cricket nets in the Hoffman Wood Field.

- To consider a request from Addingham Churches Together to pay £144 inc VAT for the sound system hire for the outdoor community service held on Good Friday.
- To receive the revised quote for the printing costs of £2060 for the village newsletter and to approve expenditure.
- To ratify a decision made by the Clerk in consultation with the Chairman to appoint a contractor to supply and fit a missing top stone from the wall near the nature reserve. To approve and pay the invoice of £80. (Fin Reg 4.5 refers)

7) **Platinum Jubilee**

- 1) To receive quotation from Bradford Council to use their Road Closure service for the Jubilee Parade. To decide on any action as necessary.
- 2) To receive an invitation for the Parish Council to have a presence, along with the Civic Society in the Memorial Hall Car park during the big picnic and parade event on 4th June. To consider who will be available and decide on any actions as necessary.
- 3) To receive an invitation from Miss Cave, Headteacher at Addingham Primary School, for members of Council to visit the children during assembly and present the commemorative coins.
- 4) To consider the method of sale of the Jubilee Coasters and decide on the price.

8) **Property and Maintenance Committee Report**

(Copy of draft minutes circulated to Members and available on Council website.) To receive the draft minutes of the Property and Maintenance Committee meeting held on 6th April, consider any recommendations, and decide on the following matters:

- 1) That Council considers the replacement of worn benches around the village with new ones. That 5 benches are replaced each year until all are of a good standard. That Council considers recycled plastic benches and galvanized steel ones instead of timber.
- 2) That Council receives the initial photographs and plans, drawn up by Cllr Wilcox and approves a scheme to renovate the toilets at Sugar Hill, incorporate a bandstand, giant steps and create a welcoming entrance by widening the pavement. That Council approves the next step to appoint a Landscape Architect. To consider funding and grants available.
- 3) That Council approves the risk assessment for the cricket nets at Hoffman Wood Field and approves £25 for the requisite Health and Safety disclaimer signage.
- 4) That the Parish Council revokes the instructions given to Bradford Met Countryside Services in 2020. That the Mem Hall Recreation ground, Gala Field, Hoffman Wood Field and Silsden Road Recreation Ground would once again be treated with suitable weed spray to stop the overgrown vegetation and green slime that is now widespread on the playgrounds. That the narrow footpaths on Moor Lane, Moor Park Drive, Cinder Path, Southfield Terrace are all weed sprayed to control the growth of nettles.

9) **Climate Action Addingham working group** *(Copy of draft minutes circulated to Members.)*

To receive an update from the Chairman on the progress of this working group. To decide next steps and appoint additional members.

10) **Planning Applications**

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

www.bradford.gov.uk/bmdc/the_environment/planning_service)

Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.

22/00673/HOU	11 Moor Park Drive	2 storey, rear extension
22/01143/HOU	Lumb Beck Laithe Barn	two storey side extension and new porch
22/01081/FUL	High House Farm, Turner Lane	construction of a workshop and storage
22/01279/HOU	22 School Lane	construction of single storey front and side extension
22/00980/HOU	5 Shearing Path	Single storey ground floor rear extension
22/01180/FUL	Street house Cottage	new detached dwelling
22/01130/HOU	4 Nursery Lane	new porch
22/01509/HOU	29 Old Lane	garage conversion and rear balcony
22/01495/HOU	8 Sycamore Drive	single storey front, rear and side extension
22/01529/HOU	The Old Rectory	Replacement of hedgerow and repairs to drystone walls
22/01268/FUL	Oak Tree Farm, Parson Lane	New Sheep Shed
22/01315/HOU	Hardwick House Farm	Installation of freestanding Pergola
22/01408/HOU	1 Bark Lane	Replacement of rear conservatory

11) **Road safety**

To receive correspondence from Bradford Council regarding ongoing issues within the village.

12) Donation to Ukraine appeal

To consider making a donation from Parish council funds to the DEC disaster appeal to help displaced Ukrainian people as they flee from the conflict.

13) Defibrillator at Low Mill

To consider a proposal to install a new defibrillator device at Low Mill. To review the location suggested by the managing agent and to approve costs for the scheme.

14) Chairman's Remarks and Members' Discussion Forum

To receive the Chairman's and members' reports for information.

- To set a date for the next meeting of the Emergency plan review group

15) Dates and venue/arrangements for next Ordinary Council Meeting and Annual Parish Meeting

Annual Parish Meeting 18 May at 6.30pm in the Memorial Hall

Annual Council Meeting 18 May 2021 at 7pm in the Memorial Hall,

16) Exclusion of Press and Public

Pursuant to Public Bodies (Admission to Meetings) Act 1960, to consider the exclusion of the press and public from the meeting for the duration of items 17 & 18 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

ENSURING THAT NO REPORTING TAKES PLACE DURING PRIVATE SESSION *If the proceedings of the Council are being recorded or filmed, the Chairman will ensure that any such reporting is stopped for the duration of the following item. Where appropriate, checks will be made to ensure that any recording or filming equipment is switched off and, where possible, removed from the meeting room.*

17) Community Awards

To receive nominations from Councillors and approve the list of recipients.

18) Payroll Services 2022/23

Renewal of SLA for Payroll 2022/23 and to approve authorised signatories to give instructions on the account