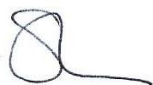


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of the Finance Committee of Addingham Parish Council will be held in the **Old School Room, Addingham** on **Wednesday 8th December 2021** at **6.00pm**, for the purpose of transacting the business set out on the Agenda below. Members of the press and public are invited to attend and may address the Committee at the invitation of the Chairman.



Sallie Lloyd

Clerk to Addingham Parish Council

2nd December 2021

AGENDA

1. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

2. **Disclosures of Interest**

To receive any declarations of interests (not already entered in the Members' Register of Interests) and to record from Members any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3. **Public Consultation and Question Time**

To receive questions and comments on any matter listed on the agenda or on any other matter associated with financial matters.

4. **Minutes of Meeting on 9th November 2021**

(Copy of draft minutes circulated to members and available on Council website)

To confirm the minutes of the meeting held on 9th November 2021 as a true and correct record.

5. **Action Plan 2022-25**

(Copy attached for members)

To consider a draft Action Plan, for budgetary expenditure 2022/25. make recommendations to Council, as appropriate for the setting of the Budget and Precept 2022/23 at the December Council meeting.

6. **Insurances 2022**

To receive quotations for renewal of the insurances 2022, make recommendations to Council, as appropriate, and consider any implications for budgetary expenditure 2022/23.

7. **Energy Costs**

To receive a summary of the current annual energy costs at the Hub and Pavillion. To consider the sector wide increase in energy charges and consider any implications for budgetary expenditure 2022/23.

8. **Scribe Accounting System for Parish Councils**

To receive a proposal from the Clerk to consider the purchase and use of a digital software accounting package. To consider any implications for budgetary expenditure 2022/23 and make recommendations to Council, as appropriate.

9. **Electrical PAT testing**

To receive a proposal from the Clerk regarding the Hub equipment. To consider any implications for budgetary expenditure 2022/23 and make recommendations to Council, as appropriate.

10. **Draft Budget and Precept 2022/23**

(Draft Budget Statement attached for members)

To receive a revised draft of the Budget Statement 2022/23 and decide any action, as required, in order to prepare for the setting of the Budget and Precept 2022/23 at the December Council meeting.

11. **Date of Next Meeting**

To confirm the date, time and venue of the next Finance Committee meeting of Addingham Parish Council.