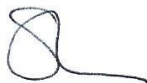


ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held in **The Old School, Addingham** on **Wednesday 15th September 2021** at **7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend and may address the Council at the invitation of the Chairman.



Sallie Lloyd

Clerk to Addingham Parish Council

9th September 2021

AGENDA

1) Apologies for Absence

To receive apologies and approve reasons for absence as notified by Members.

2) Disclosures of Interest

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

3) Public Consultation and Question Time, including Police Matters

- 1) To receive an update on police matters
- 2) To receive questions/comments from the public on:
 - any matter which is listed for discussion on the Agenda, and
 - any other matter of public interest which is within the responsibilities of the Parish Council, and
 - any suggestions of items for inclusion on the Agenda of the next Parish Council meeting

4) Minutes

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meeting held on 21st July 2021 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising.

5) Consultations, Correspondence and Discussion Forum

(Any correspondence received after publication of the agenda but at least 3 clear days before the meeting will be sent out to follow, and may be considered at the meeting)

To note, for information, the report of the Chairman and Clerk on any matters for discussion, including any matters arising from correspondence received, and to notify the Clerk of matters for inclusion on the agenda for the next meeting.

6) Special Motion to discuss the previous ban on ponds on the allotment sites

(Following a written request from 3 members this previous resolution will be reconsidered. Standing orders 7 & 9 applies)

To reconsider the revised Policy & Guidance document for the Allotments and take any action as necessary.

7) Financial Matters

A. Invoices for payment

(Copy of payments schedule to follow for Members and available on the Council website)

To approve the presented list of accounts paid and the month's invoices due for payment, to sign cheques as required.

B. Bank Reconciliation to end 14th September 2021. **(Copy of bank reconciliation circulated to Members)**

To receive the Bank Reconciliation to 14th September 2021

C. Expenditure Proposals

1. To receive a request from the Cricket Club to write off the final loan installment of £500
2. To receive a proposal from the Clerk for expenditure of £500 plus VAT for necessary upgrades to the Website.

3. To receive a proposal from the Clerk for expenditure of £1080 to install RCD electrical protection to 12 lampposts ahead of the Christmas lights display.
4. To receive a proposal from the Clerk for a scheme of work to renovate the 2 notice boards in the village and to make a small improvement to the Hub board.

8) Finance Committee Report

To receive an update from the committee and decide any action as necessary. Including:

1. The recommendation that the Parish Council appoints an architect to begin planning the works on the Sugar Hill site. That the toilet renovations are not delayed while the CAT transfer progresses. That funds are committed for professional fees from reserves.
2. The recommendation that £20,000 be allocated from reserves to appoint an approved contractor to assess and replace the drainage system underneath the recreation field along Silsden Road.
3. The recommendation that £50,000 be allocated from reserves to complete the Memorial Park Project.
4. That the Council accepts the recommendations for the revised budget for 2021/22, allocating from reserves to meet priority spending, previously identified. *(Copy of draft budget changes circulated to Members)*

9) Property and Maintenance Committee Report

To receive an update from the committee and decide any action as necessary. Including:

1. The recommendation to approve the expenditure for the tarmac path at the top of the medical centre car park. To commit £2940 plus vat for this purpose
2. The recommendation to approve the expenditure for the first stage of the Iron works at the War Memorial site. To commit £7536 plus vat for this purpose
3. The recommendation to approve the expenditure for the replacement of the wooden gate on Hoffman Wood Field and the ground work necessary for the gate to open. To commit £590 plus vat for this purpose.

10) Planning Applications

To consider the following planning applications and decide any responses, as appropriate:

(Papers available on the BMDC Planning Applications database at

www.bradford.gov.uk/bmdc/the_environment/planning_service)

Note: Any additional applications received after publication of the agenda but at least 3 clear days before the meeting will sent out to follow and will be considered at the meeting.

21/02587/LBC	High Manor	Window Replacement in Conservation area
21/03978/HOU	5 Chapel Street	Rear extension to replace conservatory
21/04107/HOU	Wine Beck Barn	Creation of an Orangery
21/04153/HOU	Wesley place	Dormer and Garden room extension
13/03716/FUL	The Street	TRO Yellow Lines
21/04466/CLE	High Laithe	Creation of accommodation in roof space

11) Heritage archive project

To receive an update from Councillor Naylor regarding the work completed on the project so far. To approve plans for the next stage of work and commit funds for this purpose.

12) Defibrillator at Cricket Club

To receive a proposal from Councillor Sutcliffe regarding a proposed Defibrillator at the Cricket Club

13) Village Events and Celebrations

1. To receive an update from the Christmas Market working group and decide any action as necessary
2. To consider a proposal from Councillor Tennant to host an Afternoon Tea Party celebration to thank all the volunteers and key workers who have worked so hard for the community throughout lockdown.

14) Climate Action working group

To appoint members to a new working group focused on Climate change and Bio-diversity loss. Members of the Addingham Environment group will be involved in this group.

15) Risk assessment for Hub Hirers and users

To approve the updated Risk Assessment for the Hub

16) Chairman's Remarks and Members' Discussion Forum

To receive the Chairman's and members' reports for information, to decide any action as necessary.

- To receive an update from Councillor Coates regarding traffic concerns around the village.
- To consider an invitation from Rural Solutions to meet with them and discuss Housing Allocations within the village.

17) Dates and venue/arrangements for next Ordinary Council Meeting To be confirmed:

To confirm the date, time, and venue of the next ordinary meeting of Addingham Parish Council – 20th October 2021 at 7pm.