

# ADDINGHAM PARISH COUNCIL

## MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD AT THE OLD SCHOOL, ADDINGHAM ON WEDNESDAY 7<sup>TH</sup> SEPTEMBER 2021 AT 6.00PM

### **Present**

Cllrs: Sutcliffe (Chairman), Tennant, and Jerome

### **Absent**

Cllr Smith

### **In Attendance**

Parish Clerk – S Lloyd

### **8/21 Apologies for Absence**

Received from Cllr Smith; reasons for absence approved.

### **9/21 Disclosures of Interest**

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

### **10/21 Public Consultation and Question Time**

No matters were raised by the members of the public.

### **11/21 Minutes of the Meeting held on 21<sup>st</sup> July 2021**

**Resolved:** That the Minutes of the meeting held on 21<sup>st</sup> July 2021, having been taken as read, be approved and signed as a true and correct record by the Vice Chairman.

### **12/21 Review of Capital Program (Action Plan) 2021/24**

The council's strategic Action plan was reviewed, and Capital Investment projects were discussed. It was **Resolved to Recommend(1):** That £50,000 be allocated from reserves to complete the Memorial Park Project. **Resolved to Recommend(2):** That the Parish Council appoints an architect to begin planning the works on the Sugar Hill site. That the toilet renovations are not delayed while the CAT transfer progresses. That £5000 is committed for professional fees from reserves.

**Resolved to Recommend(3):** That £20,000 be allocated from reserves to appoint an approved contractor to assess and replace the drainage system underneath the recreation field along Silsden Road.

**Resolved to Recommend(4):** That the revised budget be accepted and published

### **13/21 Exclusion of Press and Public**

**Resolved:** That the press and public be excluded from the meeting for the consideration of the next items on the agenda (Minute 14/21 below) on the grounds that they relate to confidential contractual matters.

### **14/21 Staffing Matters**

The Employment contract issued to the Clerk, was formally signed by the Finance Committee Chairman and the Parish Council Chairman.

The Clerk and Cllr Tennant will make arrangements with the Hub Administrator to complete an annual review before the next meeting.

### **15/21 Date of Next Meeting**

The next Meeting of the Committee would be held 12<sup>th</sup> October 2021 at 6pm.

Meeting closed at 6.50pm.

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Chairman