

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE PROPERTY AND MAINTENANCE COMMITTEE HELD AT THE MEMORIAL HALL, ADDINGHAM ON TUESDAY 13TH JULY 2021 AT 7.00PM

Present

Cllrs: T Brady, Hindle, Tennant (Chairman), Wilcox, Sutcliffe, Flesher and Smith

Absent

Cllr D Brady

In Attendance

Parish Clerk – S Lloyd

Lengthsman – R Mulligan

Members of the Public - 2

21/21 Apologies for Absence

Received from Cllr D Brady; reasons for absences approved.

22/21 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted:

Cllr Tennant – Agenda items 6 and 7 (Allotments) – connected person's interest. Dispensation granted.

Cllr Smith - Agenda items 6 and 7 (Allotments) – personal interest, allotment holder. Dispensation granted.

Cllr Hindle – Agenda item 15 (Band Ole) – personal interest.

23/21 Public Consultation and Question Time

No other matters were raised by members of the public present at the meeting.

24/21 Minutes

Resolved: That the Minutes of the meeting held on 22 June 2021, having been taken as read, be approved and signed as a true and correct record by the Chairman.

25/21 Matters Arising

A report on ongoing maintenance matters was received and noted.

It was reported that the tall grass on the Old Station Way Meadow was causing issues for motorists. The sightlines are not adequate, given the extraordinary height of the grass this year. It was

Resolved(1): That the Clerk request that Bradford Council visit and mow an additional strip to create adequate sightlines for motorists and pedestrians.

Resolved(2): That if Bradford Council cannot action this request before the School holidays, that the Clerk be authorised to appoint a contractor to mow the strip and that funds are allocated for this purpose (*Fin reg 4.5 refers*)

26/21 Allotments

A report on current occupancy of plots on all allotment sites was received and noted. Some plot holders have made enquiries regarding the timing for the next routine inspection by the Parish Council of plots. It was

Resolved: That an inspection will take place on Saturday 7th August 2021 by Cllrs Tennant, Smith, Hindle and the Clerk. Plot holders will be notified in advance.

Proposals to replace the water pump at Newtown with a solar powered one were received.

Resolved: That the Clerk obtains more information, including quotations for the proposed pump.

The Chairman reported that the top gate at Newtown was in a poor state of repair and there are issues with dog walkers using the allotment sites as a venue for exercising their pet and exiting through the gate. The desired outcome of the proposed repair is that the gate is decommissioned and becomes part of the boundary fence.

Resolved to recommend: That Council authorise the Clerk to place an order with a suitable contractor from the approved list for the minor fencing work and that up to £50 be committed for this purpose.

Resolved: That the Clerk place an order for a sign to be placed at the entrance, to inform people that there is no through access.

27/21 Maintenance of Allotment Sites

A list of maintenance issues was received and noted. There is a rotten Thorn tree on Silsden Road, which overhangs the highway.

Resolved to recommend: That Council authorise the Clerk to place an order with a suitable contractor from the approved list for the minor work and that up to £100 be committed for this purpose which will include the removal of the tree from the site.

A member of the public reported rubbish and waste on the Newtown Allotment site.

Resolved: That a working party of volunteer Councillors clear the large items on Sunday 1st August. Plot holders will be notified in advance and any bagged, allotment waste can be deposited a clearly marked area for removal and disposal. The waste area will be fenced off from the morning of Saturday 31st July and will be available for the weekend only.

Resolved to recommend: That Council authorise the Clerk to place an order with a suitable waste removal contractor and that £150 be committed for this purpose.

28/21 Village Lengthsman

The report of the Lengthsman was received and noted. It was reported that the Cleansing team at Bradford Council have taken on responsibility for emptying the bins in the parks.

29/21 Sugar Hill Site

The Clerk provided an update on the CAT transfer. Notably the valuation has now been completed by Bradford Council and is awaiting authorisation before it is released to the legal team for action.

The Chairman thanked the Councillors and members of Garden Friends for their efforts in clearing the overgrown plants and bushes from around the toilets.

The removal of graffiti was discussed and it was

Resolved: That the Clerk would instruct the Lengthsman to paint over any obscenities

30/21 Memorial Park Site

The Clerk reported that quotes for the ironworks were still awaited.

The Clerk reported that the quote for the tarmac path is still awaited from Belmans

Resolved: That the Clerk obtain quotes for the Masonry walling work required as part of the capital project. That local contractors be invited to quote.

Resolved: That Cllr Tennant provide a sketch and approximate measurements to enable contractors to price for the work.

31/21 MUGA

The surface and painted lines were considered. After discussion, it was

Resolved: That the Clerk arrange a site meeting with Drake Plant Hire & Contractors, Bradford to take advice and request a quote for any recommended re-surfacing works.

32/21 Hoffman wood Field

It was reported that the gate at the top of the field required attention and almost certainly replacing.

Resolved(1): That the Clerk obtain quotes for a replacement 5 bar gate and posts.

Resolved(2): That the Autumn Newsletter contains a feature on the field and it's history. Reminding residents, and informing new ones, that is a field for all to use.

33/21 Silsden road Recreation field

Ongoing drainage issues were reported. After discussion, it was

Resolved: That the Clerk obtain quotes for the drainage work required. That local contractors be invited to quote.

34/21 List of minor works for SPL

Proposals to put forward to Skipton Properties were considered. After discussion, it was

Resolved: That the Clerk requests SPL to investigate the damaged drains on the Silsden Road recreation field and give advice on possible solutions and if appropriate to complete repairs as a good will gesture.

Having declared an interest in the next item on the agenda, Cllr Hindle gave a report and then withdrew from the meeting.

35/21 Band 'Ole

A diseased tree was reported, suffering from Ash dieback.

Resolved: That Cllr Hindle volunteer to remove the tree.

Cll Hindle rejoined the meeting

36/21 Bowling Club

Following the emergency repair to the boundary fence, there were no further actions.

37/21 financial matters

The committee considered the delegate budget of £2000. To make progress with minor maintenance works in a timely manner throughout the year it was

Resolved: That decision making power be delegated to the Clerk in relation to spending. All decisions made by

the Clerk to be reported at the meeting following the decision.

38/21 Date of Next Meeting

The next meeting of the Committee would be held on 7th september 2021 at 7pm

Meeting closed at 8.40pm.

Chairman