

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD AT THE MEMORIAL HALL ON WEDNESDAY 23rd June 2021 AT 7:00PM

Present

Cllrs: D Brady, T Brady, Coates, Flesher, Hindle, Jerome, Naylor Smith, Sutcliffe (Vice Chairman), Tennant (Chairman) and Wilcox.

Absent

None

In Attendance

PCSO Nola Moran
Parish Clerk S Lloyd
Ward Cllr Rebecca Whitaker
Ward Cllr Peter Clarke
Public: 23

44/21 Apologies for Absence

None

45/21 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any interests and additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these, outside the meeting, in the Declarations of Interests Book.

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests:

Cllrs Smith and Tennant hold a dispensation, allowing them to participate in all discussions and decisions regarding allotments in full Council meeting or committee (Allotment holder and connected person's interest retrospectively). Agenda item 7.

Cllr Coates declared a personal interest in the planning permission 21/02907/FUL – agenda item 8 connected (minute 51/21)

Disclosable Pecuniary Interests:

None

Dispensation requests received:

None

46/21 Public Consultation and Question Time, including Police Matters

A report from the Police was received and noted.

Members of the public raised concerns regarding antisocial behaviour along the riverbanks near the swing bridge and Olicana caravan park. At the invitation of the Chairman, Ward Representative Cllr Whitaker reported on her discussions with Robbie Moore's office to gain support for these issues. The PCSO present took note and will continue to monitor these areas.

The Lengthsman reported incidents of vandalism in public toilets on Sugar Hill and at the Pavillion. The PCSO present took note and will continue to monitor these areas.

47/21 Minutes of the Ordinary Meeting held on 19th May 2021

Resolved(1): That the Minutes of the Meeting held on 19th May 2021, having been taken as read, and subject to amendment of minute 38/21 to record a resolution that Hoffman Wood Field would not be available for use as a youth bike track, be approved and signed as a true and correct record by the Chairman.

Resolved(2): That the Clerk's written report on Matters Arising be taken as read and noted.

48/21 Consultations, Correspondence and Discussion forum

Correspondence received during the month was noted. The requested speed watch sessions are to commence on 25th June. Council to receive an update from Cllr Coates when Bradford has collected speed and volume data on traffic using roads within the village.

49/21 Financial Matters

A. Invoices for payment

Resolved: That the presented list of accounts paid and invoices due for payment, be approved, and cheques signed as required.

B. Bank Reconciliation – to 8th June

The Bank Reconciliation to 8th June 2021 was received and noted.

C. Expenditure Proposals

Resolved(1): That a request for authorisation for expenditure of from the Clerk of £30 to attend YLCA training be approved.

Resolved(2): That a request for authorisation for expenditure of from the Clerk of £180 to attend Website training be approved

Resolved(3): That a donation be approved for payment to Addingham Civic Society towards the costs of repairs to the Best Kept Village sign. Estimates in the region of £2030 and generous donations already received of £750 were noted. Parish Council to guarantee the balance. That the Clerk be authorised to make this payment when invoice is received.

Resolved(4): That a donation be approved for the purchase and installation of a defibrillator at the Olicana caravan park site be approved. That up to £1500 be made available for this purpose. That the Clerk be authorised to make this payment when invoice is received.

50/21 Property and Maintenance Committee Report

A verbal report from the Committee Chairman was received and noted

Resolved (1): That a request for authorisation of expenditure necessary to replace the light token at the MUGA be approved and the Clerk to place an order with CL Refurbishments for a new box and 200 tokens and that £306 be committed for this purpose.

Resolved (2): That Council will revise the Capital Programme 2021-24 to include a scheme to improve the Sugar Hill site, to allocate funding to this work as a first priority within the programme and to appoint a small working group to develop plans further.

Resolved (3): That the overgrown vegetation around the toilet block at Sugar Hill be cut back by members of the Committee on a voluntary basis on 4th July 2021.

Resolved (4): That Council will revise the Capital Programme 2021-24 to include a scheme to improve the area around the Memorial Hall and Bowling Green, to allocate funding to this work as a first priority within the Programme, and to appoint a small working group to develop plans further.

Resolved (5): That support will be given to the Bowling Club in their approach to Bradford Council for the permanent repairs to their parameter fencing. Cllr Sutcliffe to work closely with Bowling club.

Resolved(6): That a revised Policy and Guidance document for Allotment holders be adopted. 1)Updated to permit small, controlled bonfires (section 20). 2)Updated to include "ponds" on the list of unacceptable use of land (section 8).

Having declared a personal interest in the next item on the agenda, specifically: 21/02907/FUL, Cllr Coates left the room during discussions on this particular planning application.

51/21 Planning Applications

Planning Applications were considered as follows:

21/02395/HOU 68 Moor Lane
21/02071/FUL Heifer Car park
21/02323/HOU 1 St Leonards Close
21/01827/FUL Crown Pub
21/02697/FUL Hardwick House
21/02698/LBC Hardwick House Farm
21/02811/FUL Street house Farm
21/02816/LBC 97 Main St
21/02752/FUL Street House Grange
21/02864/HOU 2 Manor Garth Barn
21/02907/FUL St Peters Church
21/03001/HOU Throstle Nest
21/03002/HOU Throstle Nest

Resolved(1): That an objection be sent to the planning authority in response to the consultation on the application for development at The Craven Heifer Public House to the effect that the plans represent over development of a pub car park that will displace vehicles onto adjacent residential streets. There is a privacy issue, with the proximity of the new dwellings to neighbouring gardens. Clerk to request a Highways assessment be completed and this application be referred to a planning panel for decision.

Resolved(2): That an objection be sent to the planning authority in response to the consultation on the application to construct a garden building for use as a home office in the grounds of Street House Farm; To the effect that the grounds at this address are being used as a commercial vehicle depot and this has fundamentally changed the overall character of the dwelling. This commercial use is causing a nuisance and danger to neighbours. Clerk to request this application be referred to a planning panel for decision.

Resolved(3): That an objection be sent to the planning authority in response to the consultation on the application to construct a dwelling to be known as Street House Grange to the effect that the plans represent excessive development. The plans for this property are contemporary and not in keeping with other properties nearby or in the village generally. The road is narrow and unadopted and the build will require large commercial vehicles to travel in and out of an existing housing development.

Resolved(4): That an objection be sent to the planning authority in response to the consultation on the application for the creation of a beer garden/terrace in the car park of the Crown Public House to the effect that the plans represent the reduction of spaces in the car park that will displace vehicles onto adjacent residential streets. There is a privacy and safeguarding issue, as the business immediately next to the proposed terrace is a children's day Nursery.

There were no further comments on the planning applications.

Cllr Coates re-joined the meeting

52/21 Term of Reference to Committees

The Council's Terms of Reference to Finance Committee, as available on the website, were reviewed and confirmed.

The Council's Terms of reference to Property and Maintenance Committee, as available on the website, were reviewed

Resolved: That, authority be delegated to the Property & Maintenance Committee to commit expenditure up to £2000 pa for maintenance of Council-owned properties and land, including the allotment sites. That the committee shall create an annual spending plan for this expenditure. That the purchase of items that fall within the total expenditure amount and for the purposes defined by the committee within the spending plan shall be authorised by the Clerk. All amounts and purposes outside of these parameters shall be considered by Full Council.

53/21 Standing Orders

The Council's Standing Orders, as available on the website, were reviewed and confirmed.

54/21 Code of Conduct

The Council's Code of Conduct, as available on the website, was reviewed and confirmed.

55/21 Chairmans Remarks and Members Discussion Forum

No further remarks or discussions

56/21 Dates and venue arrangements for forthcoming meetings

The next meeting of the Council would be held on 21st July 2021 at 7pm

57/19 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next items on the agenda (Minute 58/21 below) on the grounds that they relate to confidential contractual matters.

58/19 Contract review

The list of activities carried out by the village lengthsman was discussed and it was

Resolved: That an alteration to the list of duties for the Lengthsman contract be approved. That the contractor be: 1) no-longer responsible for the renovation and upkeep of the village benches. 2) Clearing of rubbish from village Becks is no longer a daily duty but an occasional one as there is a volunteer group taking on this task.

Meeting closed at 9.47pm

Chairman