

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE COUNCIL HELD ON A REMOTE MEETING PLATFORM ON MONDAY 26 APRIL 2021 AT 7:00PM

Present

Cllrs: D Brady, T Brady, C Coates (Chairman), Flesher, Hindle, Jerome, Naylor, Smith, Sutcliffe, Tennant (Vice Chairman) and Wilcox

Absent

None

In Attendance

Parish Clerk – J Markham

Public: 3

16/21 Apologies for Absence

None

17/21 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any interests and additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these, outside the meeting, in the Declarations of Interests Book.

Relevant additional interests noted:

None

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests:

None

Disclosable Pecuniary Interests:

None

Dispensation requests received:

None

18/21 Public Consultation and Question Time, including Police Matters

The detailed Police report for the period January to March 2021 was noted.

A member of the public raised concerns with littering near the R. Wharfe and with traffic safety in the village. The Chairman noted that a new waste bin had been requested for the swing bridge area, and agreed that the PCSOs could be asked to monitor the situation. She also reported that traffic concerns continued to be followed up with Bradford's senior highways officers and the next meeting was to be held with them on 14 May. The Chairman offered to meet separately with the concerned member of the public, and all councillors were invited to contact the Chairman direct with any additional items to raise at the meeting with highways. A further report would be made to the May (Annual) Council Meeting.

19/21 Minutes of the Ordinary Meeting held on 17 March 2021, and Clerk's Report, for information only, on Matters Arising

Resolved: That the Minutes of the Meeting held on 17 March 2021, having been taken as read, and subject to amendment to correct the listing of those present at the meeting and also to record the discussion of the Clerk's notice within the minutes, be approved and signed as a true and correct record by the Chairman.

The Clerk's written report on Matters Arising was taken as read and noted. The Clerk provided a brief update on item 7 on the report. The external auditors had now issued clean certification of the accounts for 2018/19 and 2019/20, following a comprehensive review arising from 2 local electors' challenge correspondence. Although none of the issues raised in the correspondence had been identified as matters of concern by the auditors, the cost of the review, to be borne by local taxpayers, had amounted to over £6000.

20/21 Scheme of Delegation

Resolved (1): That decisions taken since the date of the last meeting up to 23 April 2021 by the Clerk under the Scheme of Delegation dated 18 March 2020, as reported to Council and published on the Council's website, be ratified.

Resolved (2): That the Scheme of Delegation dated 18 March 2020 be now revoked with immediate effect.

21/21 Annual Governance & Accountability Return and Account 2020/21

The Financial Accounts 2020/21, together with the report of the Internal Auditor and the Asset Register 2021, all as circulated to Members, were received and noted.

It was noted that the Internal Auditor had no matters to raise with the Council, following his annual audit of the Council's financial records and procedures; that, in his view, the records and systems of internal control were adequate and effective; and that accounting information shown in the AGAR had been correctly stated. Taking these matters into account, it was

Resolved (1): That the Annual Governance Statement in the AGAR 2020/21 be approved for signature by the Chairman and Clerk.

Resolved (2): That the Accounting Statement in the AGAR 2020/21, as signed by the Responsible Financial Officer, be approved for signature by the Chairman.

Resolution (3): That the Asset Register 2021, as updated to the financial year end 31 March 2020/21, be approved.

It was noted that the completed AGAR 2020/21, together with associated forms and information, would be submitted to external auditors, Littlejohn LLP; also, that the Clerk would set the period for the exercise of public rights, and would publish information on the Council's website, as required.

22/21 Bank Reconciliations - to 31 March 2021 and for period 9 March- 12 April

The Bank Reconciliations to 31 March 2021 and for the monthly period to 12 April were received and noted.

23/21 Consultations, Correspondence and Discussion Forum

No matters other than traffic issues, as recorded under Minute 18.21 above, were raised by members.

24/21 Dates and venue/arrangements for Next Council Meeting and Annual Parish Meeting

The next meeting of the Council would be held in the Memorial Hall on 19 May at 7pm, preceded by the Annual Parish Meeting at 6.30pm

25/21 Exclusion of Press and Public

Resolved: That the press and public be excluded from the meeting for the consideration of the next items on the agenda (Minutes 26/21 and 27/21 below) on the grounds that they relate to confidential commercial negotiations and to personal contractual matters respectively.

26/21 Parsons Lane

The Clerk gave an update on use of part of the field at Parsons Lane by the developer of a neighbouring site. Cllr Naylor also reported that the developer had yet to submit drainage and lighting plans to the planning authority, as required under the conditions for planning consent.

After discussion, the Clerk was asked to invite a representative of the developer to meet informally with a small group of councillors, comprising the Vice-chairman and Cllrs Hindle, Naylor and Sutcliffe, to help take matters forward.

27/21 Appointment of Clerk

Applications submitted for the vacancy, together with recommendations put forward by the Vice-chairman and 3 councillors involved in initial recruitment activities (including informal interview discussions), were considered.

Resolved: That Ms S Lloyd be appointed as Clerk and Responsible Financial Officer to the Council with effect from 3 May 2021.

Members of the Council thanked the current Clerk for her service.

Meeting closed at 8.15pm

Chairman