**Record of Decisions taken by Clerk under Scheme of Delegation 2020**

***as generally authorised by resolution 49/20 dated 18 March 2020***

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| **Date** | **Decision** | **Details of alternative options, if any** | **Initials of consultees and any comments** |
| 1/2 | Payment of invoices (online):   * JC Cowgill (MUGA drainage) £1050+VAT * Craven Stationery (inks, stamps) £92.86 | N/A - payment for supplies / services as ordered (re MUGA, see order placed 5/1 in Record of Decisions for January | MUGA wks - Chmn, ST  Chmn as authorising sig |
| 5/2 | Not to comment on planning applications at:   * 1 Moor Park Grove * 44 Main St | Object, support or do nothing | All cllrs consulted  Agd by Chmn, PH, NS |
| 9/2 | Payment of invoices (online):   * DPA Regn * EUK Host domain renewal * Clerk’s exps | N/A - payment for supplies / services as ordered | N/A  Chmn as authorising sig |
| 11/2 | Not to comment on planning application at:   * 92-94 Main St   To object to application at:   * April Cottage, Main St | Object, support or do nothing | All cllrs consulted  Agd by Chmn, ST, TB, PH NB – April Cottage - concerns re access + parking, not extension |
| 11/2 | Emergency plumber call-out to pavilion for burst pipe | N/A – urgently required | N/A – urgent required. |
| 11/2 | Confirmation of instructions to electrician to adjust security light at pavilion and replace bulbs as required | N/A – work originally ordered in 2020 | N/A – work originally ordered in 2020 |
| 12/2 | Not to comment on planning application at:   * 6 Burnside | Object, support or do nothing | All cllrs consulted  Agd by Chmn, ST, NS, PH |
| 19/2 | Confirmation of continued appointment of internal auditor for year-end support | Carry out assessment and selection process with a view to securing a new appointment  NB – internal auditor normally appointed at annual meeting – not held in 2020; guidance that existing governance arrangements to continue | N/A – in compliance with guidance and arrangements to be in place before end March |
| 19/2 | Payment of invoices (online):   * Hopwoods (lights at pavilion) * Pettys (leak at pavilion * Lengthsman – 5 weeks to 21/2 | N/A - payment for supplies / services as ordered or as urgently required | N/A  Chmn as authorising sig |
| 22/2 | Permission provided to Churches Together for Easter Cross at Sugar Hill | Refuse to give permission | N/A – in line with Council policies and practices in previous years |
| 23/2 | To start preparations for re-opening Hub from 12 April | Wait for further Govt guidance | Chman, vice chmn |
| 24/2 | Not to comment on planning applications at: 23 Chapel St | Object, support or do nothing | All cllrs consulted  Agd by Chmn, NS, ST, PH |
| 24/2 | To offer joint tenancy on Band ‘Ole, in line with arrangements discussed with existing tenant | Refuse request from existing tenant | Chmn, vice-chmn |
| 25/2 | Agreement of new boundary to Plot 28 Newtown and commitment to organise and pay for replacement rear fencing | N/A – requirement for new boundary arises as consequence of tree works at Newtown site | Vice-chmn (as chmn of P&M cttee), PH |
| 25/2 | To appoint a land surveyor to value the field at Parsons Lane for lease purposes | Continue liaison with developer of neighbouring land for temporary use of portion of field without professional estimate of its commercial value | Chmn, vice-chmn |
| 26/2 | Not to comment on planning applications at:   * 2a Springfield Mount * 3 Farfield Cottages * 37 Green Lane | Object, support or do nothing | All cllrs consulted  Agd by Chmn, PH, NS, ST, DB |
| 1/3 | Order placed with local plumbing firm to inspect all pipework at pavilion in readiness for re-opening and re-use by children in scouts group | Manage any further leaks as and when necessary; self-insure re health & safety risks  NB – 2 quotes received for work | Chmn, vice-chmn  (Note: tenant gps had requested full system flush-through on re-opening agst risk of bacterial growth in unused pipework) |
| 1/3 | Order placed for survey/valuation of Parsons Lane for lease purposes | Estimate value in-house | All cllrs emailed for views on letting proposals |
| 3/3 | Not to comment on planning applications at:   * 2 St Peters Court * 47 School Lane * 2 Bark Lane | Object, support or do nothing | All cllrs consulted  Agd by NS, PH, AJ  (Chmn interest in 47 School Lane) |
| 4/3 | Payment of invoices (online):   * Tree works at Newtown * Clerk’s expenses * Hadfields (newsletter) | N/A - payment for supplies / services as ordered | Chmn, ST  Chmn as authorising sig |
| 15/3 | Not to comment on planning applications at:   * Hardwick House * 5 Low Mill Lane | Object, support or do nothing | All cllrs consulted  Agd by Chmn, NS, AJ, PH |