**Record of Decisions taken by Clerk under Scheme of Delegation 2020**

***as generally authorised by resolution 49/20 dated 18 March 2020***

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| **Date** | **Decision** | **Details of alternative options, if any** | **Initials of consultees and any comments** |
| 1/9 | Response to consultation on PSPO (dog control and dog fouling) | Not to respond | Chmn, NS, AJ  (All cllrs consulted |
| 1/9 | Instruction to BMDC payroll to implement updated salary scales for local council clerks | N/A – contractual commitment | Chmn |
| 2/9 | Payment of invoices (online):   * Craven Stationery * Chemtek | N/A - payment for supplies / services as ordered | N/A |
| 2/9 | Authorisation of water system flush at pavilion and urgent repair work at toilet at Sugar Hill | N/A – urgent attention and repair required; competitive quotes not sought as preferred contractor used | Chmn, ST, PH |
| 4/9 | Not to comment on planning application at   * Oak Tree Barn | Object, support or do nothing | All cllrs consulted  Chmn, Vice-chmn, PH, NS |
| 11/9 | Not to comment on planning application at   * 18 Burns Hill | Object, support or do nothing | All cllrs consulted  Chmn, PH, DB |
| 11/9 | To agree to proposals for a TRO at the junction Bark Lane/Main St for visibility safety reasons | Object or do nothing | All cllrs consulted  Chmn, ST, AJ, NS, PH, BD  (TB concerns re parking issues on section of Bark Lane by footbridge) |
| 11/9 | To (again) agree to waive rent payments to F/Club, now no longer able to use the pavilion following further changes in guidance from the FA in light of new coronavirus legislation | Chase up rent payment from community group | N/A – in line with decision previously taken when F/Club unable to use the premises |
| 15/9 | Payment of invoices (online):   * YLCA – webinar £5 * Hadfields reprinting of leaflet £300 * Airedale Fire Services – annual £52.80 * Reimburse volunteer – Emerg Plan supplies £21.15 | N/A - payment for supplies / services as ordered | N/A  Chmn auth as 2nd online sig |
| 16/9 | Not to comment on planning application at Oak Tree Barn | Object, support or do nothing | All cllrs consulted  Agd by Chmn, NS, PH |
| 17/9 | Not to comment on planning application at 2 Park Crescent | Object, support or do nothing | All cllrs consulted  Agd by Chmn, NS, PH |
| 18/9 | Not to comment on planning application at 99 Main St | Object, support or do nothing | All cllrs consulted  Agd by Chmn, NS, PH, DB |
| 18/9 | Payment of invoices (online):   * Reimburse clerk (phone and AWS) £21.18 * Lengthsman – 5 wks * Merritt & Fryers (screen) - £176.64 * Omnis Services (allotment plot signs and MUGA poster) £63 | N/A - payment for supplies / services as contracted/ ordered | N/A  Chmn auth as 2nd online sig |
| 21/9 | To offer new half plots on Newtown site to applicants on waiting list, as marked out on temporary basis, pending review by council of requirements for site maintenance | Do nothing, wait for next council meeting, and delay re-letting of plots to waiting applicants | Chmn, vice-chmn |
| 23/9 | In light of new published rules and guidance from the Govt re encouragement for home working where possible, to agree reduction in opening sessions at the hub to safeguard employee | Close completely or leave opening hours as normal | Chmn, vice-chmn |
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