

# **ADDINGHAM PARISH COUNCIL**

## **MINUTES OF A MEETING OF THE COUNCIL HELD ON A REMOTE MEETING PLATFORM ON WEDNESDAY 12 AUGUST 2020 AT 7:00PM**

### **Present**

Cllrs: D Brady (from Minute 57/20), T Brady (from Minute 57/20), Coates (Chairman), Flesher, Hindle, Naylor, Smith and Tennant

### **Absent**

Cllrs Jerome, Sutcliffe and Wilcox

### **In Attendance**

Parish Clerk – J Markham

Public: 2

### **54/20 Standing Orders - Addendum**

**Resolved:** That an Addendum to Standing Orders, as circulated to Members and published on the Council's website, be approved for use at this meeting and for any future meetings held on a remote meeting platform.

### **55/20 Apologies for Absence**

Received from Cllrs Jerome, Sutcliffe and Wilcox; reasons for absences approved

### **56/20 Disclosures of Interest**

Pursuant to the Council's Code of Conduct, Members were invited to disclose any interests and additional interests (not already listed in the Register of Interests) as relevant to the business of the meeting, and to note these, outside the meeting, in the Declarations of Interests Book.

Relevant additional interests noted:

None

As disclosed in the Register of Interests, the interests of Members relevant to items of business before the Council were recorded as follows:

Personal Interests:

None

Disclosable Pecuniary Interests:

None

Dispensation requests received:

None

### **57/20 Minutes of the Ordinary Meeting held on 18 March 2020, and Clerk's Report, for information only, on Matters Arising**

**Resolved:** That the Minutes of the Meeting held on 18 March 2020, having been taken as read, be approved and signed as a true and correct record by the Chairman, and that the Clerk's written report on Matters Arising be taken as read and noted.

### **58/20 Scheme of Delegation**

**Resolved (1):** That decisions taken up to 31 July 2020 by the Clerk under the Scheme of Delegation dated 18 March 2020, as reported to Council and published on the Council's website, be ratified.

**Resolved (2):** That the Scheme of Delegation dated 18 March 2020 remain in force until such time as the Council should determine otherwise.

### **59/20 Annual Governance & Accountability Return and Account 2019/20**

The Financial Accounts 2019/20, together with the report of the Internal Auditor, the Asset Register 2020 and the updated Risk Policy and Risk Assessments, all as circulated to Members and as previously submitted for detailed consideration by members of the Finance Committee, were received and noted.

The Chairman noted that the Internal Auditor had no matters to raise with the Council, following his annual audit of the Council's financial records and procedures; that, in his view, the records and systems of internal control were adequate and effective; and that accounting information shown in the AGAR had been correctly stated. Taking these matters into account, it was

**Resolved (1):** That the Annual Governance Statement in the AGAR 2019/20 be approved for signature by the Chairman and Clerk.

**Resolved (2):** That the Accounting Statement in the AGAR 2019/20, as signed by the Responsible Financial Officer, be approved for signature by the Chairman.

The Chairman reported, and it was agreed, that the completed AGAR 2019/20 would now be submitted to external auditors, Littlejohn LLP; also, that the Clerk would set the period for the exercise of public rights, to run from 17 August, and would publish information on the Council's website, as required.

## **60/20 Dates of Next Council Meetings**

To be confirmed, subject to ongoing advice and guidance as regards the convening of public meetings

Meeting closed at 7.30pm

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Chairman