**Record of Decisions taken by Clerk under Scheme of Delegation 2020**

***as generally authorised by resolution 49/20 dated 18 March 2020***

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| **Date** | **Decision** | **Details of alternative options, if any** | **Initials of consultees and any comments** |
| 1/5 | Approval of quote for updates to website -£250  (Pd 8/5) | N/A – as required to ensure optimum functioning of council website | N/A – in line with current council policies to undertake ad hoc maintenance for website as and when req’d |
| 4/5 | Not to send comments to planning authority re application for development at 5 Southfield Rd | Object or support | Agd by CC, PH, ST, NS, GS (all cllrs consulted) |
| 6/5 | Payment of invoice due:   * Addingham newsagents | N/A | For supplies in March as already consumed; Chmn as first signatory |
| 11/5 | Not to send comments to planning authority re application for development at 16 Beacon St | Object or support | Agd by CC, PH, NS, GS, DB |
| 14/5 | Instruction to NYCC reprographics to continue work on digitising council minute books and authorisation of exp of add’l £500 for purpose (remainder of funds req’d from grant receipts) | Keep project on hold pending council decision | In line with council policies, as previously agreed.  Agd by chmn (vice-chmn consulted; no response) |
| 15/5 | Launch of Virtual Events initiative to collect records of VE Day for archive | N/A – new initiative for community engagement | All cllrs consulted |
| 15/5 | Not to send comments to planning authority re application for development at Hardwick House Farm | Object or support | Agd by CC, PH |
| 22/5 | Application for business grant to BMDC (rates relief on Old School) | N/A and as advised by internal auditor | N/A |
| 26/5 | Permission granted to bowling club to use green from 1/6 | N/A – general permission to clubs in district given by BMDC subject to club rules for safe distancing and provided no further Govt restrictions introduced | Chmn copied into correspondence |
| 27/5 | Payment of invoice due to YLCA (webinars) - £30 | N/A | Chmn as first signatory |
| 29/5 | Payment of invoice due to Craven Stationery (memory stick for audit) - £8.78 | N/A – for supplies as ordered | Chmn as first signatory |
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