

ADDINGHAM PARISH COUNCIL

NOTICE IS HEREBY GIVEN that a Meeting of Addingham Parish Council will be held remotely via a remote meeting platform on **Wednesday 12 August at 7:00pm**, for the purpose of transacting the business set out on the Agenda below.

Members of the press and public are invited to attend to observe the proceedings.

Jane Markham MA, ACIS, PSLCC
Clerk to Addingham Parish Council
30 July 2019

Access: Members of the press and public wishing to attend the meeting are requested to email the Clerk to be provided with a link to access the remote meeting platform. Please note that there will be no public participation session at this meeting and members of the public will not be invited to speak. Any queries and comments from the public on any matter listed for discussion on the Agenda may be sent by email to clerk@addingham-pc.gov.uk.

AGENDA

1. **Standing Orders – Addendum**

(Copy of draft Addendum circulated to Members and available on Council website)

To receive a copy of a draft Addendum to Standing Orders, providing for the organisation of meetings via remote meeting platforms, and decide any action as necessary

2. **Apologies for Absence**

To receive apologies and approve reasons for absence as notified by Members.

3. **Disclosures of Interest**

To receive any declarations of interests (not already entered in the Members' Register of Interests), to record any disclosures of interests (previously registered or not), including the nature of any such interests, which may be relevant to matters to be considered at the meeting, and to consider any written requests for dispensation as appropriate.

Note: A listing of members' interests relevant to the business of the meeting, if any, will be reported at the outset of the meeting and will be recorded in the Minutes. Members are asked to check the Code of Conduct (available on website) to confirm their responsibilities. Members with interests defined in Appendix A of the Code (financial interests) must withdraw from the meeting during discussion of the item(s) in which they have an interest, unless a dispensation has been granted. Forms to apply for a dispensation, if necessary, will be available from the Clerk. Members without a dispensation may only remain in the meeting and take part in the discussion (but not vote on the matter) where their interests are personal interests as defined in Appendix B of the Code.

4. **Minutes**

(Copy of draft minutes, together with the Clerk's report on any Matters Arising, circulated to Members and available on Council website)

To confirm the Minutes of the Meeting held on 18 March 2020 as a true and correct record, and to receive, for information, the Clerk's report on any matters arising

5. **Scheme of Delegation**

(Copy of Reports of Decisions circulated to Members and available on Council website)

To ratify decisions taken to date by the Clerk on behalf of the Council, in accordance with the provisions of the Scheme of Delegation dated 18 March 2020.

6. **Annual Governance and Accountability Return and Accounts 2019/20**

(Copies of Financial Accounts (as set out in draft AGAR), Internal Audit Report, Asset Register and Risk Policy circulated to Members and available on website)

To consider the financial accounts 2019/20 and the report of the Internal Auditor, together with updated copies of the Asset Register and Risk Policy, and, if thought fit, approve the annual governance statement and accounting statements for signature by the Chairman and Clerk, and the Chairman and Responsible Financial Officer, respectively

7. **Date of next Ordinary Council Meeting**

To be confirmed, subject to Government and sector body guidance