

ADDINGHAM PARISH COUNCIL

ORDINARY MEETING OF ADDINGHAM PARISH COUNCIL HELD AT THE OLD SCHOOL ROOM, ADDINGHAM ON WEDNESDAY 15TH OCTOBER 2014 AT 7:00PM

MINUTES

The Meeting commenced at 7.10 p.m.

091/14 Present

Cllr's: Brady, Coates (Chairman), Flesher, Jerome, Mawson, Smith and Tennant.

092/14 Absent

Cllr's Campbell, Cole, Hindle and Naylor

093/14 Apologies for Absence

Apologies had been received from Cllr's Campbell, Cole, Hindle and Naylor.

094/14 In Attendance

One Member of the Public, Clerk – M. Holland.

095/14 Disclosures of Interest

(Members Code of Conduct)

Resolved: No disclosures of personal or pecuniary interests were made at this point in the meeting.

Members were reminded to declare any interest should it become apparent during discussion of agenda items.

096/14 Admission of the Public

(Public Bodies (Admission to Meetings) Act 1960, Local Government Act 1972 s100/100A ss2/Schedule 12A)

Resolved: None of the tabled items to be discussed were required to be held in closed session.

097/14 Public Consultation and Question Time, including Police Matters

Police Matters: No members of the Police were in attendance.

Public Consultation: as the member of the public was attending to address Members on the Library Project

Resolved: Standing Orders would be set aside, at the appropriate point in the meeting, to allow the member of the public to address the Council when item 6 was being discussed.

098/14 Previous Parish Council Minutes and Progress Report, for information only, on Matters Arising from the Minutes which are not included elsewhere on the Agenda

Previous Minutes

Resolved: that the presented Minutes were accepted as a correct record of Addingham Parish Council's Meeting held on the 17th September 2014 and that they were signed by the Chairman.

Matters Arising

221/13 – Trees

Cllrs Hindle and Mawson and the Clerk met with Simon Keenan from BMDC tree Dept. and did a tour of Village looking at various areas. Clerk is to prepare a detailed plan of trees that require work to reduce/remove. This plan will be reviewed by Cllr's Mawson and Hindle to determine what works they can undertake and what work would need involvement of a Tree Surgeon. Members will then resolve what budget is available to undertake the work or determine an on-going programme of work. Clerk to obtain all necessary permissions from BMDC prior to any further decision by Members.

Lengthsman – meeting scheduled for the 28/10/14 with BMDC re what their on -going service provision will be and the impact on a lengthsman's potential duties.

099/14 Addingham Library

Members received an update from Mr. K Appleyard on the progress of the School House renovations, including a costing analysis, update on report for the grant applications and report on meetings held with Library Volunteers and the Annual General meeting of the Library Trustees.

Resolved: Members agreed grant application process should continue, thanking Mr. Appleyard for the work undertaken to date.

Report Summary – Drawings had been altered to take into account comments received from user groups. The plans have been reviewed by Cllrs Hindle and Mawson. The outline specification had been completed and initial costings obtained:

£140.5k build cost including £8k contingency, associated costs include relocation to temporary building £8.8k, display board £5k, desks and reception area £5k, shelving £5.5k, and fees £26.65k

Giving a total budgeted cost of £196,950, the grant application figure.

Both WREN and English Heritage have been informed of the project and will be consulted prior to submitting a grant application. The report has been part written, a Village leaflet (consultation document) will be circulated once it has been reviewed by Cllr Mawson. It is the intention to hold a Public Meeting/consultation event so that comments from residents can be incorporated into the grant application.

Cllr Jerome -“who will apply for the grant?” Response- the Library Group and funding would hopefully be in the region of 95% of the total cost.

100/14 Tour De France Committee – Addingham

Members received a verbal report and a written income and expenditure report from Mr. R Hunter Rowe, TDF Group - Vice Chairman.

Resolved: Members agreed that Standing Orders would be set aside to allow the rescission of Minute ref EM18/13 and grant part-funding.

The TDF Group had achieved a surplus of £6.2 k, this was after paying Addingham Cricket Club for the refreshment costs of the LMU students. Minute Reference 030/14 resolved that the Council would net off this cost from the outstanding loan balance due from the Scout Group; which had been made to allow installation of sound-proof boards. The Scout group had only provided camping facilities not refreshments. This was an operating decision that had to be made by the TDF group at a late stage in the festival event. Members agreed that they would request re-payment of the loan monies paid over to secure insurance's and security personnel deposit over and above the £1,500.00 agreed for the refreshment costs. Resulting in a repayment to the Council of £1,418.00

101/14 Planning Applications – Land at The Acres, Addingham, for residential development of 38 one, two and three storey dwellings.

Following notification from BMDC re the submission of revised drawings and amended additional information, and the requirement for Addingham PC to submit comments to BMDC before 22/10/14, which is before the next scheduled Planning Committee meeting.

Resolved: Members made the following comments.

Members were still opposed to the planning application. The reduction in units will not remove the concerns, already voiced, over highway safety, infrastructure constraints including school provision and in particular the Secondary School limited capacity. All previous comments were still applicable.

102/14 Proposed Introduction of Road Traffic Orders

Following notification from Bradford MDC of the following Road Traffic Orders, which aim to ease congestion and reduce road safety problems.

1. Old Station Way/Main Street, Addingham - proposed no waiting at any time restrictions (double yellow lines)
2. Orchard Lane, Addingham - proposed no waiting at any time restrictions (double yellow lines)

Resolved: Members supported both schemes.

103/14 Neighbourhood Plan

Resolved: Members deferred the decision whether to make such an application to Bradford MDC for Addingham to become recognised as a Neighbourhood Area under Part 2, Section 5 of the Neighbourhood Planning (General) Regulations 2012, which will allow Addingham Parish Council to then prepare a Neighbourhood Plan.

And Further

Resolved: Members agreed that the Planning Committee should make initial enquiries regarding the potential appointment of an experienced company who can assist in producing a Neighbourhood Plan, Clerk to investigate possible sources of grant funding available to the Council to produce a Neighbourhood Plan.

Members expressed concerns over the effect of housing applications which were currently in the planning system. The failure of BMDC to finalise the Core Strategy/Local Plan means that the Village appears susceptible to speculative planning applications that mean the proposed 200 new homes per the draft Core Strategy (CS) document could be reached before the CS is adopted.

Clerk to draft a Press Release to publicise Members concerns, and to write to Ward Councillors and Kris Hopkins MP noting council's concerns on above and the continuing concern over inadequate Infrastructure, in particular school capacity.

104/14 Lengthsman update

A further meeting will be held on 28/10/14 with potential contractors and Bradford MDC representatives.

Resolved: No decision required.

105/14 Xmas Lights and Xmas Market

Members received an update from the Clerk on preparations for the Xmas Market and Switch On.

Resolved: Members noted BMDC requirements on the provision of Stewards required for the Road Closure. Members would ensure required number would be provided.

And further

Resolved: Members authorised the Clerk to order required Road Signs to meet BMDC specifications.

Parish Council agrees to meet the cost of signs. (Maximum budget £100.00)

And further

Resolved: A Sub- committee would be formed to allow operating decisions regarding the actual switch on ceremony to be made. Cllr Smith and Tennant would assist the Clerk with any necessary operational decisions.

Clerk to invite children's groups to participate in the event.

106/14 Remembrance Sunday 2014

Resolved: No decision required as ceremony would proceed as in previous years with all involved parties undertaking their individual duties as usual.

107/14 Football Pavilion Car Park.

Following receipt of quotes for improvement works to the car park surface, including installation of a gate.

Resolved: Members agreed to undertake the work and selected Belman's as the Contractor, based on the estimate and previous work which had been undertaken to a high standard.

108/14 Allotment – request for banning of dogs from Allotment Sites

Following receipt of a letter from an Allotment Holder

Resolved: Members would not ban dogs from Allotment sites. Current allotment agreements allow Tenants to have dogs with them but they must be secured on a leash and not cause a nuisance to other Tenants. This rule was deemed sufficient to allow enjoyment of use by all tenants.

109/14 Adoption of BT Phone Box at The Green, Addingham

Resolved: Members agreed to complete adoption on the following basis

BT will retain responsibility and costs for the power supply in the short term. BT are looking to disconnect the supply at some point within the next 5 years at their own expense. However, BT will advise the Parish Council when that time comes giving them the option of taking over the supply should they wish to do so. BT's responsibility is for the underground cable leading up to the fuse box within the kiosk service chamber, but not for the wiring from that fuse box to the light socket, or the light bulb, although the engineer will carry out an electrical test and ensure the light is working when he removes the payphone equipment.

110/14 Scout Hut/Pavilion

To receive an update on correspondence and negotiations with the current Electricity supplier and update on meter replacement report.

Resolved: No decision as Electricity supplier had still failed to respond to written complaint.

111/14 Matters reported by the Clerk to Bradford MDC.

No significant matters had been reported to Bradford MDC

112/14 Chairman's Remarks and Correspondence

Chairman's remarks - none

Correspondence:

- BMDC Minutes
- Letter of complaint re Southfield Road and cars parked in lay-by. Forwarded to BMDC who confirmed receipt and are dealing with it
- Letters/e-mail and phone calls received in response to Councils withdrawal of offer for sale of garden extension land.
- CC of letter sent by residents to the Co-op regarding issues with parking/ co-op delivery lorries and independent bread delivery lorries and impact on residents and road safety
- Update report No2 on Ilkley Neighbourhood Plans and progress so far. Public meeting to be held on Nov 27 at 7.30p.m. - 9.30pm at the Clarke Foley Centre.
- E-mail from resident concerns on speed/amount of traffic using Back Beck Lane. Clerk replied BMDC have deemed signage at Bolton Road is sufficient as it says no motorised vehicles. Resident asks whether thought has been given to no vehicular access from Chapel Street- in response as first school site is in UDP as a site for housing then it is highly unlikely that access will be changed.
- Invitation from Bingley Community Council Group to public meeting, a group who are seeking to establish a Town Council
- Consultation document from BMDC re Youth Service Provision buildings and review. Current Chairman of Youth Building has made responses to the questionnaire which Member's agreed to forward to BMDC
- Notification from Mr. J. White that the new speed indicator device (SID) is operational and will be used on 16/10/14 on Silsden Road.

113/14 Finance

A. Invoices for payment

Resolved: that the presented list of invoices paid and due for payment were approved, and cheques were signed as required.

B. March 2014 Annual Accounts and Annual Return- receipt of External Auditors Report.

Resolved: Members noted completion of Annual Return and external audit report – "Return completed in accordance with proper practices and all regulatory requirements have been met".

C. Monitoring Statement

Resolved: Members reviewed the Monitoring Statement for period 1/4/14 to 30/9/14, making any adjustments to the budget as deemed appropriate.

D. Annual Membership of Welcome to Yorkshire

Resolved: Members agreed to continue the annual subscription to Welcome to Yorkshire at a monthly cost of £22.00 as it promotes the Village and encourages Tourism.

E. Allotment Fees

Cllr Tennant declared a pecuniary interest in this matter and took no part in the voting.

Resolved: Members agreed the annual cost for the year 1st January 2015 – 31 December 2015 as Full plot - £24.00 per annum, Half Plot - £12.00 per annum

114/14 Date of Next Meeting

Resolved: The next Ordinary Meeting of Addingham Parish Council will take place on Wednesday 19th November 2014 at 7:00pm, at The Old School Room.