

ADDINGHAM PARISH COUNCIL

MINUTES OF A MEETING OF THE FINANCE COMMITTEE HELD AT THE MEMORIAL HALL, ADDINGHAM ON WEDNESDAY 18 OCTOBER 2017 AT 6.30PM

Present

Cllrs: Coates (Chairman), Appleyard (from Minute 15/17), Jerome, Mawson, and Tennant.

Absent

None

In Attendance

Parish Clerk – J Markham

7/17 Apologies for Absence

None

8/17 Disclosures of Interest

Pursuant to the Council's Code of Conduct, Members were invited to disclose any additional interests (not already listed in the Register of Interests), and to note in the Declarations of Interests Book any previously disclosed interests, relevant to the business of the meeting.

Relevant interests noted: None

9/17 Public Consultation and Question Time

No members of the public were present at the meeting.

10/17 Minutes of the Meeting held on 12 April 2017

Resolved: That the Minutes of the meeting held on 12 April 2017, having been taken as read, be approved and signed as a true and correct record by the Chairman.

11/17 Review of Regular Payments

A schedule of regular payments made by the Council on an annual basis, and by Standing Order and Direct Debit was reviewed.

12/17 Action Plan 2018/19

The draft Action Plan 2018/19, highlighting levels of expenditure potentially required for service provision in 2018/19, was discussed. It was noted that potential expenditure estimates, as proposed for planned actions, would be used to inform the draft Budget and Precept proposals to be presented to the next meeting of the Committee.

13/17 Order of Business

On the proposal of the Chairman, it was resolved to vary the order of business and take agenda item 11 (Review of Salaries and Contracts) as the next item of business.

14/17 Review of Salaries and Contracts

A schedule setting out current and proposed expenditure on salaries and contracts was discussed and noted, and would be used to inform the draft budget for expenditure on staffing costs 2018/19.

15/17 Insurances 2018

A report on the revaluation of Council-owned properties for insurance purposes had been carried out. The Clerk reported that, in the light of current ongoing matters being handled by insurers, it would be helpful to renew the insurances with the current provider, and quotations for renewal had been requested.

Resolved to Recommend: That, subject to confirmation of quoted costs, insurances be renewed with the current provider on the advice of brokers, Came & Co.

16/17 Internal Audit 2017/18

The Clerk reported that the Internal Auditor had confirmed his availability for re-appointment.

Resolved to Recommend: That the Clerk be authorised to write to the Internal Auditor to confirm his re-appointment for the financial year 2017/18.

17/17 Risk Assessment

The Risk Assessment Policy and annual risk assessment reports on Council-owned buildings and events were reviewed and confirmed, subject to amendment of the events risk assessments to incorporate advice received from BMDC as regards measures for hostile vehicle mitigation.

18/17 Date of Next Meeting

The next Meeting of the Committee would be held on 23 November at 7pm.
Meeting closed at 7pm.

Chairman